

CIVIL SERVICE COMMISSION MEETING
5:00 p.m., January 26, 2016
1st Floor Conference Room, City Hall

Commissioners:

Toni Bachman, Chairman (Present)
Bert Fleck (Present)
Jim Campbell (Present)
Phillip Lea (Present)
Garrie Kellam (Absent)

City/Department Representatives

Freddie Harris, City Council Liaison (Present)
Trey Smith, City Attorney (Present)
Jeff Humphrey, Police Chief (Present)
John Cochran, Fire Chief (Present)
Tanessa Vaughn, Human Resources (Present)

MEETING MINUTES

Toni Bachman, Chairman called the meeting to order at 5:00 p.m.

Approval of September meeting minutes.

Old Business

Civil Service Commission

- None

Police Department

- Chief Humphrey stated that one officer Arlen Holmes had been had been reinstated in January.

Fire Department

- None

NEW BUSINESS

Civil Service Commission

- None.

Police Department

- Jeff Humphreys asked that he commission announce entry test and promotion. A Captain is retiring in March and a Lieutenant is leaving. Bert agreed but wants Jeff to confirm all requirements in the announcement.

Fire Department

Promotional Test. Per Chief Cochran's request, the Commission set a date this year for promotional tests for Firefighter/Driver, Captain, and Battalion Chief for the month of May with the written phase of tests

for Saturday, May 7, 2016. The assessment center and oral interview phase of the testing process will be scheduled sometime prior to the month of May. In addition, Chief Cochran noted there may be a need for the Commission to announce a date for entry level before the regular fall date due to anticipated retirements by eligible members.