

RUSSELLVILLE AIRPORT COMMISSION

Minutes

DATE 1/23/2018

MEMBERS PRESENT:

Andy Berkemeyer X
Kevin Burnham X
Paul Horney X

Tommy Littleton X
Dwight Talburt X
Les Teaff X
Bill West X

GUESTS:

Radio _____
News Shawn Ingram
River Valley Leader _____
The Local Rundown _____

Bob Chatman X
Phil Sims X

Mayor Randy Horton X

Airport Manager:
Keith Frazier ABS

Meeting Started at 6.02 PM

Accept the Minutes 11/7/2017 Passed 7 - 0

Motioned by: LT

Seconded by: AB

Manager's Report

Jet A Sales in October 2017: 9057 gallons

Jet A Sales in November 2017 : 5395 gallons

Jet A Sales in December 2017: 6100 gallons

AVGAS Sales in October 2017 - 2297 gallons

AVGAS Sales in November 2017: 1807 gallons

AVGAS Sales in December 2017: 2341gallons

Total Fuel Volume in October 2017- 11,354 gallons

Total Fuel Volume in November 2017: 7202 gallons

Total Fuel Volume in December 2017: 8441 gallons

Self Service Statistics October:975 gallons 76 sales, 42.35% of AVGAS Volume, 8.57% of Total Volume

Self Service Statistics November 2017: 961 gallons 66 sales 53.2% of AVGAS Volume 13.34% of Total Volume

Self service Statistic December 2017: 927 gallons 60 Sales 39.62% of AVGAS Volume 10.98% of Total Volume

End of October 2017 YTD Fuel Volume :97487 gallons which is a 13.24% increase over last October

End of November 2017 YTD Fuel Volume: 104689 gallons which is a 6.21% increase over last November

End of December 2017 YTD Fuel Volume: 113130 gallons which is a 3.64% increase over last December

Financial - Accounts Receivable Aging for October 2017: -2>90

Financial - Accounts Receivable Aging for November 2017 : 2>90

Financial - Accounts Receivable Aging for December 2017 : 1>90

City Hanger Occupancy in October 2017 was:79.18 % City Enclosed Hangar 100%

City Shade Hangars 35 % Private Hangars 100%

City Hangar Occupancy for November was:79.18 % City Enclosed Hangar 100%

City Shade Hangars 35 % Private Hangars 100%

City Hangar Occupancy for December was:78.97 % City Enclosed Hangar 100%

City Shade Hangars 30 % Private Hangars 100%

Note: We have 1 Taylorcraft new to the field and we have 2 twins that are supposed to be coming to the field whenever they can be ferried. A Twin Commanche, and a Travelaire

Self Sufficiency for October: 91.49% /77.32 %

Self Sufficiency for November: 67.42% /72.31 %

Self Sufficiency for December: 59.52% /71.21 %

MANAGER'S REPORT / FINANCIAL REPORT:

Accept the Manager's Passed 7 - 0

Motioned by: AB accept as submitted

Seconded by: KB

OLD BUSINESS

1. Discussion of Street Dedication - Tabled until February Meeting
2. Review of the 2018-2019 CIP - Bob Chatman explained the current CIP revised late 2017 , and discussed matching requirements with the Mayor and Councilman Sims for upcoming projects . Bob also stated that the ramp repair could not be added to the next CIP project. LT motioned to accept CIP, PH second, Passed 7 - 0. AB motioned to pursue a grant for the Apron Drainage Repair, BW 2nd, Passed 7 - 0.

NEW BUSINESS:

1. Discussion of potential land purchase 1.1 acres at Elmira Property - Tabled until Airport Manager is available for discussion.
2. Discussion of Fly-In Events(Wiings, Rusty Pilots etc.) - Planning underway for event. Considering Fall 2018 date.
3. Discussion of the desire of the Russellville Fire Department to have a training site on Airport Property - Tabled until next meeting.

MISCELLANEOUS:

MEETING ADJOURNED : 7:05 PM