

RUSSELLVILLE RECREATION AND PARKS COMMISSION
Minutes from Monthly Meeting
February 9, 2017

Present: Marvin Collier, Alderman Nathan George, Andy Hatley, Theresa Herrick, Tommy Hindsman, Mack Hollis, Mayor Randy Horton, Terry Thomas
Absent: Bryan Fisher
Person Recording: Kelli Nealy
Guests: Sean Ingram-The Courier

Tommy Hindsman called the meeting to order at noon.

Marvin Collier made a motion to accept the minutes from the January meeting. Andy Hatley seconded the motion, and the motion passed.

Old Business

A. Russellville Aquatic Center

Fees/Charges, Policies, Rules & Regulations-The commissioners were given a revision of the proposed fee structure for the Russellville Aquatic Center showing a fee of \$175.00/year for college students. Director Hollis, Mayor Horton and Alderman Brown are currently working on a proposal with Arkansas Tech University that will generate additional revenue for the Aquatic Center. An update on the proposal will be given at the next meeting. A suggestion was made to finalize the policies, rules and regulations after the Aquatic Manager is hired.

New Business

A. Anticipated Budget for Aquatic Center-A 2017 operating budget for the Aquatic Center has been completed, as well as a list of first year equipment expenditures such as desks, computers, tables, chairs and the point of sale system. The operating budget totals \$246,000, and the equipment list is projected at \$78,000. The budgets will be presented to the City Council finance committee in February. In addition, a 2018 preliminary budget for the Aquatic Center has been drafted which totals \$425,000. A meeting will be held with Will Andrews from ETC Engineering & Architects to review operational costs and revenue projections.

B. Fees & Charges-2017-The rental and activity fee schedule is reviewed annually by the parks commission to determine if changes are needed. Copies were distributed of the department's current fee schedules, including prices at M.J. Hickey Pool. Fees are normally kept in line with other rental facilities in the area. The commissioners were asked to review the fees and present any comments or suggestions at the next meeting.

C. City Park Sidewalk Project-The commissioners were presented a plan to complete sidewalks on North Knoxville Avenue, East "B" Street, and North Hartford Avenue. The addition will increase the trail at City Park to 6/10 of a mile. Projected cost is \$42,000 - \$50,000. A suggestion was made to add the sidewalk connection to the capital projects list.

D. Capital Projects List-The commissioners were given copies of the current capital improvement projects list showing the cost and status for each project. The backstops on Hickey Park fields 1 and 6 have been completed, and the department will have the funds to complete the remaining fields at Hickey Park in May. The commissioners were informed that the fall zone cover at Pleasant View Park playground needs to be replaced or the playground locked. Estimated cost of the project is \$33,000. Additional quotes for the ground cover will be presented at the next meeting. Commissioner Herrick made a motion to add the City Park sidewalk addition to the capital projects list. Commissioner Hatley seconded the motion, and the motion passed.

Updates

A. Soccer Complex Lights-The Tips Taps Program will be completing the lighting project at the Soccer Complex. Total cost of the project is \$388,008. The lights were ordered on January 25, and the work will start next week. The job should be completed the first of April.

B. Russellville Aquatic Center-The commissioners were given an update on construction of the Russellville Aquatic Center.

C. Fall Softball Financial Statement-The commissioners received a copy of the department's 2016 Adult Fall Softball Financial Statement. Twenty-seven teams participated in the league, and the program recorded a profit of \$1,293.16.

D. Trails-The commissioners were given the status of the Parkway Connection Trail and Old Shorty Trail.

E. Turf Plan-The first application of pre-emergent has been completed at the Soccer Complex, and Hickey Park is 80% completed. Shiloh Park and Pleasant View Park are the next parks to be sprayed. Irrigation and fertilizer will begin upon completion of spraying.

F. Monthly Report-The commissioners received a copy of the department's monthly report.

G. Upcoming Events-A schedule of upcoming events was given to the commissioners.

The meeting adjourned at 12:55pm.