

AGENDA
SPECIAL CALLED MEETING
For
Finance and City Council
First Floor Conference Room at City Hall
Tuesday, March 10, 2020 at 6:00
Immediately following the Agenda Prep Meeting

Call to Order. Mayor Harris

Roll Call. Gina Skelton, City Clerk-Treasurer

Item 1. Approval of Planner I job description and position.

Item 1a. Approval Request: Staffing – Planner 1

Change in Plan: The Assistant Planner has announced her intentions to stop working on May 1st, 2020 and utilize some (336 hours of 869 hours accrued) of the unused Vacation, Sick and Comp Time.

Budget Details:

Total Budget in 2020 for Assistant Planner Position was \$36,257.47 including an anticipated payout for unused Vacation, Sick and Comp hours of \$16,543.15. The retirement date included in the plan was June 30th, 2020.

Total Budget in 2020 for the Planner 1 Position was \$29,769.23 with a planned start date of May 1st, 2020.

Net Impact on Budget is favorable in the amount of \$2,726.11