

RUSSELLVILLE AIRPORT COMMISSION

Minutes

DATE 3/26/2019

MEMBERS PRESENT:

Bill Rowlett X
Kevin Burnham ABS
Tommy Littleton X
Paul Horney X

Dwight Talburt X
Les Teaff X
Bill West X

GUESTS:

Radio _____
News Sean Ingram

Bob Chatman X

Rick Harrell ABS

Mayor Richard Harris ABS

Airport Manager:
Keith Frazier X

Meeting Started at 6:05 PM

Introduction of Guests

Accept the Minutes 2/26/2019 Passed 6 - 0 with 1 ABS

Motioned by: PH

Seconded by: BW

Manager's Report

Jet A Sales in February 2019: 2378 gallons

.AVGAS Sales in February 2019- 1331 gallons

Total Fuel Volume in February 2019- 3709 gallons

Self Service Statistics February 2019: 613 gallons 56 sales, 46.05% of AVGAS Volume, 16.52% of Total Volume, Average 10.95 gallons per sale

End of February 2019 YTD Fuel Volume : 8064 gallons which is a 8.33% decrease compared last February 2018

Financial - Accounts Receivable Aging for February 2019: 2>90, 1>60

**City Hanger Occupancy in February 2019 was: 70.88% City Enclosed Hangar 100%
 City Shade Hangars 40 % Private Hangars 100%**

Self Sufficiency for February 2019 48.73% / 49.12%

MANAGER'S REPORT / FINANCIAL REPORT:Accept the Manager's Passed 6 - 0 with 1 ABSMotioned by: LTSeconded by: BW**OLD BUSINESS**

1. Arkansas Dept. of Aeronautics Grant Update Bob Chatman - Some corrections and repairs were made. Invoices have been received.
2. Flight School Presentation- Ed Ingold - The time frame for the Flight School has been pushed back until May.

NEW BUSINESS:

1. Survival Flight presentation- Lisa Bomar discussed services that are provided, and made recommendations for obtaining a membership.
2. Hangars- Discussion for proposals for hangar purchase - The Cogswell I Hangar is up for sale. The Commission has been pursuing funding for providing a large hangar suitable for attracting one or more aviation related businesses to the airport that would increase revenues for Airport Operations. The Cogswell I Hangar could be an answer to that goal at a much reduced price and provide an immediate solution to building a new hangar. Motion to support the Airport Manager to recommend acquisition to the City by LT, 2nd by BW, Motion passed 6 - 0 with one ABS.
3. Placing Utilities Underground on RWY 7 Approach - The airport manager discussed the need to relocate overhead utilities along Hwy. 331 within the approach path of Runway 7 for safety reasons. The utility companies will be contacted for an estimated cost for utility relocation.
4. AIP Grant FY-19 Update- Bob Chatman discussed the status of the FY 19 Overlay and Lighting project. The project is estimated to cost \$1.9 M. The project is scheduled to be advertised in May.

MISCELLANEOUS: None

MEETING ADJOURNED : 7:45 PM