

AGENDA
City Council Chambers
Thursday, May 16, 2019 6:00 p.m.

Welcome and Call to Order. Mayor Richard Harris
Invocation. Rev. Darrell Kobs, St. John’s Lutheran Church
 President of RAMA

Roll Call. Gina Skelton, City Clerk

Approval of Minutes. Council (4/15/19, 4/18/19 & 4/29/19)

Financial Report. Connie Holstein, Finance Department

Month Ended April 30, 2019

General Fund Balance	\$ 636065.01
Street Fund Balance	\$ 2,925037.06
Street Sales Tax Fund	\$ 17,025,314.12
State ½ Cent Tax	\$ 947,500.06
2003 Economic Development Fund	\$ 1,479,646.64
2007 Economic Development Fund	\$ 1,210,992.70
2014 Economic Development Fund	\$ 581,277.96
Convention Center	\$ 2,494,269.55
Capital Assets Fund Balance	\$ 1,161,454.68
Special Funds Balance	\$ 1,380,442.34
Emergency Reserve – General	\$ 1,300,000.00
Cemetery Association Trust	\$ 256,116.82

GENERAL FUND

REVENUES: April revenues totaled \$ 1,377,946 compared to \$ 1,325,538.65 for the same period last year. Revenues year-to-date were 3.06% above projections. April sales tax collections totaled \$ 712,847 compared to same period last year \$ 712,354. Franchise fees and permit revenues totaled \$ 478,318.

EXPENDITURES: April expenditures totaled \$ 1,109,712. Expenditures were 1.11% above year-to-date projections. Year-to-date \$ 194,198 more expended than receipted.

STREET FUND

REVENUES: April Street revenues totaled \$ 156,133, New Sales Tax \$ 507,329, State ½ Cent Road Tax revenue \$ 54,823. Year-to-date Street revenues were 1.12% below Y-T-D projections.

EXPENDITURES: Operational expenditures for April were \$ 228,765. Year-to-date Operations expenditures are 16.69% below year-to-date projections. The Capital

expenditures were \$ 0. Sales tax improvement expenditures \$ 252,749 for Inglewood, Drainage, Water Works Road, and Glenwood.

ECONOMIC DEVELOPMENT FUNDS

REVENUES: April revenues totaled \$ 42,217: \$ 40,217 new sales tax revenue, \$2,000 interest.

EXPENDITURES: April expenditures were \$ 6,509 for Arkansas Valley Alliance

CAPITAL ASSETS FUND

REVENUES: Total revenues for April \$ 96,647: \$ 80,433 Capital sales tax, \$ 15,487 Parks sales tax, and \$ 726 interest.

EXPENDITURES: Capital Asset expenditures for April totaled \$ 105,369 \$ 80,433 City Corporation and \$ 13,854 City Hall and \$11,082 Fire Dept.

Special Funds Balances

Month Ended April 30, 2018

12	District Court Costs Fund	\$	77,688.50
13	No Vehicle Insurance Fund	\$	19,439.74
14	Parks & Recreation Special Fund	\$	80,702.49
15	Police Training Fund	\$	24,761.29
16	Police Pension Fund	\$	61,550.93
17	Court Automation Fund	\$	465,773.50
18	Administration of Justice Fund	\$	32.10
19	Criminal Justice Ordinance Fund	\$	321,211.51
20	Fire Contingency Fund	\$	96,178.98
21	Fire Insurance Premiums Fund	\$	139,957.45
22	Fire Pension Fund	\$	2,825.34
24	Russellville Oakland Cemetery *	\$	<u>90,320.51</u>
	TOTAL	\$	1,380,442.34

Russellville Oakland Cemetery March 31, 2018

- Money Market Account \$ 146,991.85, Genworth Market investment new fixed Value \$ 109,124.97.

Mayor's Report.

Item 1. Reappointment of Jim Horton to Civil Service Commission.

Item 2. Confirmation of appointment of Justin Cothren as a member of the Planning Commission to serve on the Board of Adjustment. Mr. Cothren will fill the vacancy left by Steve Hubbard.

Item 3. NRC (Nuclear Regulatory Commission)
The NRC inspectors, who are currently assigned to the Arkansas Nuclear One Generating Station, make a brief presentation to the Russellville City Council regarding an overview of what the NRC's role is at the ANO station, and the results of the NRC's assessment of the station's performance over the last year.

Department Reports.

Community Development/Code Enforcement – Brian Holstein

Committee Reports.

Finance. Finance Committee Members. Chairman Eric Westcott, Alderman Larry Brown, Alderman Mark Tripp and Alderman Chris Olson.

Item 1. Appropriation.
Department. Administrative
Expense. 01-101-5208 Misc. \$14,285.00
TOTAL \$14,285.50

Item 2. Discussion and Consideration of possible Resolution regarding upcoming Russellville Downtown Construction with City Corp.

Item 3. Appropriation.
Department. Street ½ Cent Road Tax
Expense. 02-204-5524 \$101,400.00
TOTAL \$101,400.00

Item 4. Possible Resolution Authorizing the Mayor and City Clerk –Treasurer to Execute all Necessary Paperwork to Sell City Owned Personal Property and for Other Purposes (Fire Engine No. 5) in the amount of \$10,000.00
Fire Engine No. 5 was purchased in 1992 and is fully depreciated.

Item 5. Possible Resolution Authorizing the Mayor and City Clerk –Treasurer to Execute all Necessary Paperwork to Sell City Owned Personal Property and for Other Purposes (Fire Engine No. 2) in the amount of \$28,000. Fire Engine No. 2 was purchased in 1997 and is fully depreciated

Item 6. Possible Resolution Relating to Retirement Plan of the City Clerk Treasurer. - Mark Tripp

Item 7. Appropriation.
Department. Admin
Expense. 01-101-5153 \$4,542.54
TOTAL **\$4,542.54**

Item 8. Appropriation.
Department. Street Fund
Expense. 02.205.5436 Inglewood \$374.69
TOTAL **\$374.69**

Item 9. Discussion and Consideration of a possible Resolution to send out for bidding regarding the Solid Waste/ Trash Contract.

Item 10. Possible Resolution Changing the Name on the City's Bank Account and Credit Cards to Remove the Name of the Finance Director; and for Other Purposes.

Item 11. Consideration of Approval for the Police Department to purchase hard body armor in the amount of 14,454.59. The money is already in the police department yearly budget (account # 15-111 -5239) – Shawn Harris

Finance New Business from 5:30 p.m. Meeting on May 16, 2019.

Personnel Committee. Personnel Committee Members: Chairman Alderman Rick Harrell, Alderwoman Phyllis Carruth, Alderman Justin Keller and Alderman Shawn Harris.

No Report

Unfinished (Old) Business.

Item 1. Consideration of an Ordinance to rezone property located at 4029 South Arkansas from R-2 (Medium Residential) to C-2 (Highway Commercial) to allow an office warehouse. Third and Final. - Planning Commission

Item 2. Consideration of an Ordinance to Amend Certain Provisions of the Zoning Code. Third and Final readings – Trey Smith

Item 3. Consideration of a possible Ordinance Adopting the City of Russellville Oakland Cemetery Code and for Other Purposes. - Oakland Cemetery.

- Item 4.** Consideration of a possible Resolution Establishing the Fees and Costs for the Russellville Oakland Cemetery and for Other Purposes. - Oakland Cemetery.
- Item 5.** Consideration of a possible Ordinance amending the Zoning Code for the City of Russellville, Arkansas, Ordinance No. 1966, and for Other Legal Purposes.
- Item 6.** Consideration of an Ordinance Authorizing the Mayor and City Clerk –Treasurer to Sign all Necessary Documents to Partner with Arkansas Tech University and the Arkansas State Highway Commission for Improvements on State Highway 7 Adjacent to Arkansas Tech University; Accepting Portions of Highway 326, Section 1, Between Highway 64 and Highway 7 into the City Street System for the City of Russellville, Arkansas from the Arkansas State Highway Commission Once Conditions are met; and for all Other Purposes

Item 6. OR IN THE ALTERNATIVE

Consideration of a Resolution Authorizing the Mayor and City Clerk –Treasurer to Sign all Necessary Documents to Partner with Arkansas Tech University and the Arkansas State Highway Commission for Improvements on State Highway 7 Adjacent to Arkansas Tech University and for all Other Purposes.

New Business.

- Item 1.** Consideration of a Resolution for a special use permit for an adaptive reuse of the existing K-Mart building. A proposal of uses consist of self-storage, U-Haul truck and trailer share, and related retail sales. Submitted by U-Haul/Amerco Real Estate Company. Unanimously approved by the Planning Commission.
- Item 2.** Consideration of a Resolution to set a public hearing to close part of South Independence Avenue right-of-way beginning at the NE corner of Lot 10, Block 20, A.E. Luker Addition to the City of Russellville, Arkansas; thence N 87°51'13" W, along the north line of said Lot 10, 37.30ft to the SE corner of Lot 12, Block 44, Mary A. Russell Addition; then N 22°08'47' E, along the East line of said Lot 12, 31.17ft to a point

on the closed right-of-way of South Independence Avenue by Ordinance No. 2003; thence along said closed R/W line the following: S 87°51'13" E, 26.78ft; S 02° 25'27"W, 29.29ft to the Point of Beginning. Submitted by Emily and Lester Newland. Unanimously approved by the Planning Commission.

Item 3. Consideration of a Resolution for a special use permit to operate a medical marijuana dispensary in a C-2, for property located at 3506 South Arkansas Avenue. Submitted by Attorney John Peel on behalf of 420 Rx, Inc. (SP.19.04.166) Unanimously approved by the Planning Commission.

Item 4. Consideration of a Resolution for a special use permit to operate an automobile maintenance and mechanical repair in a C-2, for property located at 1415 East Main Street. Submitted by Judy Bailey or Robert Edwards. (SP.19.04.164) Unanimously approved by the Planning Commission.

Item 5. Consideration of a Resolution for a special use permit to operate a Jet Ski and boat repair in a C-2, for property located at 305 North Arkansas Avenue. Submitted by Troy Meuret. (SP.19.04.165) Unanimously approved by the Planning Commission.

Item 6. Consideration of a possible Resolution Authorizing the Removal of a Dilapidated Structure within the City of Russellville located at 1301 South Glenwood. - Code Enforcement

Item 7. Discussion consideration of a possible Ordinance for Zoning - Short Term Rentals.

Meetings.

1. Agenda Preparation and Finance Committee Meeting, Tuesday, June 11, 2019 at 5:30 p.m. at City Hall followed by the City Council Agenda Prep Meeting at 6:00 p.m.
2. Finance Committee Meeting, Thursday, June 20, 2019 at 5:30 p.m. at City Hall.
3. City Council Meeting, Thursday, June 20, 2019 at 6:00 p.m. at City Hall.