

Agenda
Russellville City Council Meeting
Tuesday, June 13, 2023 6:00 p.m.

- Welcome and Call to Order.** Mayor Fred Teague
- Invocation.** Nate Harrison
- Roll Call.** Gina Skelton, City Clerk-Treasurer
- Approval of Minutes.** May 9, 2023 and May 18, 2023
- Financial Report.** Robin Johnson, Finance Director
- Mayor's Report.** No Report
- Departmental Report.** Tanessa Vaughn, Human Recourses
- Personnel Committee.** **Paul Gray (Chairman), Seth Bradley, Nathan George and Emily Young.**

Item 1. Discussion and approval to consider Juneteenth a Paid Holiday for the City of Russellville. **(Finance Item 10)**

Finance Committee. **Finance Committee Members. Eric Westcott (Chairman), Shawn Harris, Justin Keller and Chris Olson.**

Item 1. Appropriation

An appropriation of \$16,386.71 from the 2022 Year End Carry Forward Balance for the funding to Increase the Budget for Insurance Expense and Workers Compensation Expense for certain departments.

Fund: General Fund	
Department: Multiple	
01-109-5171 WORKERS COMPENSATION	\$ 748.00
01-110-5171 WORKERS COMPENSATION	\$8,161.74
01-109-5213 VEHICLE INSURANCE	\$ 224.48
01-115-5213 VEHICLE INSURANCE	\$ 92.86
01-106-5222 BUILDING INSURANCE	\$1,591.35
01-109-5222 BUILDING INSURANCE	\$3,916.39
01-110-5222 BUILDING INSURANCE	\$1,428.84
01-113-5222 BUILDING INSURANCE	\$ 223.05

Item 2. Appropriation

An appropriation from the 2021 Economic Development Fund \$650,450 and from the Reserves of 2021 Parks & Rec Special Fund \$950,000 for a total sum of **\$1,671,917.00** to be used for the following purposes:

Provide Funding to Add Turf Surfaces to Fields at Hickey Ball Park and Pleasant View Ball Park

**DEPARTMENT:
PARKS AND RECREATION DEPARTMENT**

**\$950,000.00 from 2021 Parks and Rec Sales Tax Fund Reserves (Fund 08)
\$721,917.00 from 2021 Economic Development Fund (Fund 27)**

**FUND 08
REVENUE:
08.109.4171 TRANSFER OF FUNDS \$721,917.00
EXPENDITURE:
08.109.5232 ATHLETIC TURF AT BALL PARKS \$1,671,917.00**

**FUND 27
REVENUE:
27.109.4214 ADVERTISEMENT \$50,000.00
EXPENSE:
27.101.6008 TRANSFER BETWEEN FUNDS \$721,917.00**

Item 3. Appropriation

Appropriated from the 2022 Carry Over Balance the sum of **\$10,693.37** to be used for the following purposes:

Provide Funding for Citizen Awareness Campaign for the 2024 Solar Eclipse

FUND: GENERAL FUND 01

DEPARTMENT: ADMINISTRATIVE - 101

EXPENDITURE: 01-101-5259 2024 ECLIPSE EXPENSE \$ 10,693.37

Item 4. Consideration of a Resolution Accepting a BID From Edwards Constructive Solutions, Inc., for the Waco Pond Control Structure Project for the City of Russellville, Arkansas; Authorizing the Mayor and City Clerk Treasurer to Enter Into an Agreement With Edwards Constructive Solutions, Inc., Waco Pond Control Structure Project for the City of

Russellville, Arkansas and for Other Purposes. Sponsored by Glenn Newman, City Engineer

Item 5. Consideration of a Resolution Accepting a BID From Bowden Specialties, Inc. for the West 2nd Street Box Culvert Replacement Project for the City of Russellville, Arkansas; Authorizing the Mayor and City Clerk Treasurer to Enter Into an Agreement With Bowden Specialties, Inc., West 2nd Street Box Culvert Replacement Project for the City of Russellville, Arkansas and for Other Purposes. Sponsored by Glenn Newman, City engineer

Item 6. Consideration of a Resolution Accepting a BID From Metro Construction Services, LLC for the Runway Remarking Project for the City of Russellville, Arkansas, Municipal Airport; Authorizing the Mayor and City Clerk Treasurer to Enter Into an Agreement With Metro Construction Services, LLC, Runway Remarking Project for the City of Russellville, Arkansas and for Other Purpose. Sponsored by Airport

Item 7. Consideration of a Resolution Transferring the City of Russellville Fine and Bond Account and the City of Russellville Circuit Clerk Account from the Russellville Police Department to the Pope County District Court. Sponsored by RPD

Item 8. Consideration of a Resolution Authorizing the Mayor and City Clerk Treasurer to Execute a Grant Agreement on Behalf of the Friends of the Latimore House for the Restoration and Rehabilitation of the Latimore Hoe on Behalf of the City of Russellville, Arkansas and for Other Purposes. Sponsored by Nathan George

Item 9. Appropriation

Appropriated from the City General Fund 2022 Year End Carry Over Balance the sum of **\$ 26,906.12** to be used for the following purposes:

Fund the Juneteenth Holiday on June 19th as part of the Uniformed Personnel in Russellville Fire Department and Russellville Police Department Holiday Pay.

**FUND 01 (General Fund)
DEPARTMENTS 110 (Fire Department) 111 (Police Department)**

01-110-5111 SALARIES	\$10,356.23
01-111-5111 SALARIES	\$10,569.11
01-110-5181 FICA	\$ 150.16
01-111-5181 FICA	\$ 808.54
01-110-5154 LOPFI	\$ 2,485.50

01-111-5154 LOPFI

TOTAL: \$ 2,536.59
\$26,906.12

- Item 10.** Consideration of an Ordinance Amending a Section of the City of Russellville Personnel Policy Manual and for Other Purposes. Sponsored by Tanessa Vaughn

Unfinished (Old) Business.

- Item 1.** Consideration of an Ordinance Adopting Permit and Review Fees Associated With the Current Edition of the Arkansas State Codes as Adopted by the City and a City Code, Codifying the Established Fees Into a City Code and for Other Purposes. **Third and Final Reading.** Sponsored by Russellville fire Department.

CHAPTER 2 - PERMIT AND REVIEW FEES

SUBCHAPTER 1 - BUILDING PERMIT FEES
SUBCHAPTER 2 - MECHANICAL PERMIT FEES
SUBCHAPTER 3 - ELECTRICAL PERMIT FEES
SUBCHAPTER 4 - PLUMBING PERMIT FEES
SUBCHAPTER 5 - COMMERCIAL DEMOLITION PERMIT FEES
SUBCHAPTER 6 - LICENSED CARE SERVICES
SUBCHAPTER 7 - ARCHITECTURAL PLAN REVIEW
SUBCHAPTER 8 - FIRE SPRINKLER PLAN REVIEW
SUBCHAPTER 9 - FIRE ALARM PLAN REVIEW
SUBCHAPTER 10 - SOLAR PLAN REVIEW
SUBCHAPTER 11 – OPEN BURN PERMIT FEE (COMMERCIAL)

- Item 2.** Consideration of an Ordinance Submitting to the Voters of the City of Russellville, Arkansas, and Other Affected Persons, the Question of Annexation to Said City of Russellville Certain Contiguous Territory as Described by the Legal Description and Map attached With This Ordinance and Incorporated by Reference and for Other Purposes. Special Election on November 14, 2023. **Second of Three Readings.** Sara Jondahl, Planning Department
- Item 3.** Consideration of an Ordinance Amending the Zoning Code for the City of Russellville, Arkansas, Ordinance 2443, and for Other Purposes. **Third and Final Reading.** (ZONE-0323-000343) Unanimously recommended by the Planning Commission.
- Item 4.** Consideration of an Ordinance Amending the Land Subdivision and Development Code for the City of Russellville, Arkansas, Ordinance No. 2444, and for Other Purposes. **Third and Final Reading.** (ZONE-0323-000344) Unanimously recommended by the Planning Commission.

- Item 5.** Consideration of an Ordinance Rezoning Certain Realty in the City of Russellville, Arkansas and For Other Purposes. (Rezoning a property from R-2/M-2 to M-1, located at 3300 Bernice Ave). **Second and Final Reading.** Submitted by Barrett & Associates on behalf of Molly B Enterprises. Unanimously recommended
- Item 6.** Consideration of an Ordinance Rezoning Certain Realty in the City of Russellville, Arkansas and For Other Purposes. (Rezoning property from R-2 to M-1, located along S Frankfort between the 3300 block and the 4000 block of S Frankfort Ave). **Second and Final Reading.** Submitted by the City of Russellville. Unanimously recommended by the Planning Commission.
- Item 7.** Consideration of an Ordinance Rezoning Certain Realty in the City of Russellville, Arkansas and For Other Purposes (rezoning property from R-3 to M-1, located at 3036 E 16th Street) Submitted by the City of Russellville. **Second and Final Reading.** Unanimously recommended by the Planning Commission.

New Business.

Item 1. Public Hearing

Item 1a. Consideration of an Ordinance Vacating and Abandoning the East Ten Feet of North Greenwich Avenue Adjacent to Lot 7 and the North Fifteen Feet of the West 92 Feet of East "E" Street Along Lots 7 & 8, Block 86, J.L. Shinn Addition, City of Russellville, Arkansas; and for Other Purposes. Submitted by Barrett & Associates on behalf of Wendy Tran. Unanimously recommended by the Planning Commission.

Item 2. Consideration of an Ordinance Adopting the City Administration code and or Other Purposes. Sponsored by William Smith, City Attorney

- ❖ Agenda Prep for Finance Committee Meeting, Tuesday, July 11, 2023 at 5:30 p.m. at City Hall First Floor Conference Room followed by the City Council Agenda Prep Meeting at 6:00 p.m.
- ❖ Finance Committee Meeting, Thursday, July 20, 2023 at 5:30 p.m. at City Hall Council Chambers followed by City Council Meeting at 6:00 p.m.

Adjourn.