

RUSSELLVILLE AIRPORT COMMISSION

Minutes

DATE 6/25/2019

MEMBERS PRESENT:

Bill Rowlett X
Kevin Burnham ABS
Tommy Littleton X
Paul Horney X

Dwight Talburt X
Les Teaff X
Bill West X

GUESTS:

Radio _____
News Sean Ingram

Bob Chatman X

Rick Harrell X

Mayor Richard Harris X

Airport Manager:
Keith Frazier X

Meeting Started at 6:00 PM

Introduction of Guests

Accept the Minutes 5/21/2019 Passed 4 - 0, 3 ABS

Motioned by: LT

Seconded by: TL

Manager's Report

Jet A Sales in May 2019: 7948 gallons

AVGAS Sales in May 2019- 2143 gallons

Total Fuel Volume in May 2019- 10,091 gallons

Self Service Statistics May 2019: 763 gallons 61 sales, 35.6% of AVGAS Volume, 7.56% of Total Volume, Average 10.31 gallons per sale

End of May 2019 YTD Fuel Volume : 34288 gallons which is a **1.68% decrease compared last May 2018**

Financial - Accounts Receivable Aging for May 2019: 1>90,1>60

**City Hanger Occupancy in May 2019 was: 70.88% City Enclosed Hangar 100%
City Shade Hangars 40 % Private Hangars 100%**

Self Sufficiency for May 2019 69.65% / 58.38%

MANAGER'S REPORT / FINANCIAL REPORT:

Accept the Manager's Passed 6 - 0, 1 ABS

Motioned by: LT

Seconded by: PH

OLD BUSINESS

1. AIP Grant FY-19 Update- Bob Chatman - 1 Bid received from Blackstone Construction Co., Two bids received on the runway lighting portion with the low bid coming from Broadway Electric.
2. Website redesign(City) - Progressing with City IT personnel.
3. Discussion to start the process for making an ADA application for a grant to build new hangars. (Size and Quantity) - Still gathering information. Site preparation will be costly.
4. Cogswell Hangar - City Council is support of acquiring this hangar. The Mayor requested vetting from the Economic Development Council. Need to get an appraisal.

NEW BUSINESS:

1. State Report of Economic Impact of Airports. - Received a report commissioned by the Arkansas Airport Commission. Russellville is now a Level 4 Airport.
2. Fly-In Report - Music and Hot Dog roast successful. Another venue to be held possibly in the Fall called Picking and Grinning.
3. Rockin' The Runway - Planning ongoing. Three bands lined up to play. The High School Jazz Band may attend. Dance Academies to attend with T-shirt sales.

MISCELLANEOUS: :

Seth Lake has been appointed by the FAA as a Designated Pilot Examiner and will provide Airman Check rides for initial and advanced pilot ratings.

MEETING ADJOURNED : 7:00 PM