

**AGENDA**  
**CITY COUNCIL MEETING**  
**Thursday, August 20, 2020 6:00 p.m.**

- Welcome and Call to Order.** Mayor Richard Harris
- Invocation.** Tim Tripp
- Roll Call.** Gina Skelton, City Clerk-Treasurer
- Approval of Minutes.** July 7, 2020 and July 16, 2020
- Financial Report.** Robin Johnson, Finance Director
- Mayor's Report.**
- Item 1.** The reappointment of Bert Fleck to the Civil Service Commission.
- Item 2.** Presentation by Police Chief Ewing.
- Departmental Report.** Lyn Jacimore, IT Director
- Personnel Committee.** Rick Harrell (Chairperson), Chris Olson, Justin Keller and Shawn Harris.
- None**
- Finance Committee.** Eric Westcott (Chairperson), Mark Tripp, Larry Brown and Phyllis Carruth.

**Item 1. Appropriation**  
Appropriated from from the General Fund 2019 Year End Roll Over Balance the sum of **\$33,504.03** to be used for the following purposes: Retirement Payout and Providing Training Period.

|                     |                       |                    |
|---------------------|-----------------------|--------------------|
| <b>DEPARTMENT.</b>  | MAYOR'S DEPARTMENT    |                    |
| <b>EXPENDITURE.</b> | 01-102-5111 SALARIES  | \$29,255.57        |
|                     | 01-102-5153 PENSION   | \$ 1,555.57        |
|                     | 01-102-5160 INSURANCE | \$ 464.40          |
|                     | 01-102-5181 FICA      | <u>\$ 2,228.49</u> |
|                     | <b>TOTAL</b>          | <b>\$33,504.03</b> |

**Item 2. Appropriation**  
Appropriated from the General Fund 2019 Year End Roll Over Balance the sum of **\$33,409.39** to be used for the following purposes:

Retirement Payout.

|                     |                      |                           |
|---------------------|----------------------|---------------------------|
| <b>DEPARTMENT.</b>  | POLICE DEPARTMENT    |                           |
| <b>EXPENDITURE.</b> | 01-111-5111 SALARIES | \$31,035.19               |
|                     | 01-111-5181 FICA     | <u>\$ 2,374.20</u>        |
|                     | <b>TOTAL</b>         | <b><u>\$33,409.39</u></b> |

**Item 3. Appropriation**  
Appropriated from the City General Fund a Pass Through of the sum of **\$44,170.67** to be used for the following purposes:

The Revenue and Expenditure pass through for Fire Department Emergency Workers Payments Grant.

|                     |                                   |                           |
|---------------------|-----------------------------------|---------------------------|
| <b>DEPARTMENT.</b>  | FIRE DEPARTMENT                   |                           |
| <b>REVENUE.</b>     | 01-110-4108 FIRE DEPARTMENT GRANT | \$44,170.67               |
| <b>EXPENDITURE.</b> | 01-110-5125 OUT OF CLASS PAY      | \$43,500.00               |
|                     | 01-110-5181 FICA                  | <u>\$ 630.67</u>          |
|                     | <b>TOTAL</b>                      | <b><u>\$44,170.67</u></b> |

**Item 4. Appropriation**  
Appropriated from the City Capital Asset Fund the sum of **\$16,800.00** to be used for the following purposes:

Architecture and Design of James School Park Bathroom and Pavilion Replacement

|                     |   |                    |
|---------------------|---|--------------------|
| <b>DEPARTMENT.</b>  | PARKS & REC PORTION OF 3/8 SALES TAX      |                    |
| <b>EXPENDITURE.</b> | 04.209.5562                               |                    |
|                     | <b>JAMES SCHOOL PARK<br/>2020 UPGRADE</b> | <b>\$16,800.00</b> |

**Item 5.** Consideration of a Resolution to Authorize the Mayor and City Clerk/Treasurer to Sell Surplus Personal Property to the City of Danville, Arkansas and for Other Purposes. Submitted by Robin Johnson

**Item 6.** Consideration of a Resolution Authorizing the Mayor and City Clerk Treasurer, Financial Director and the Police Chief to Sign an Agreement With Elavon to Provide for the Service of Payment for Russellville Police Department Fines and for Other Purposes.

## **Unfinished (Old) Business.**

- Item 1.** Consideration of an Ordinance Rezoning Certain Realty in the City of Russellville, Arkansas and for Other Purposes. (Property located at 4109 W Main Street from R-1 Single Family Residential to C-2 Highway Commercial to allow a small family business). **Third and Final Reading.** Submitted by David Garza of Barrett & Associates on behalf of Jo. Anderson. Unanimously recommended by the Planning Commission.

## **New Business.**

- Item 1.** Public Hearing Public Hearing Regarding the Proposed Ordinance Issuing Revenue Bonds to Improve the city Owned Water and Sewer systems on Behalf of City Corporation and for Other Purposes
- Item 1a.** Consideration of an Ordinance Authorizing the Issuance and Sale of Water and Sewer Revenue Bonds to Finance Extensions, Betterments and Improvements to the City's Water and Sewer System; Providing for the Payment of the Principal of and Interest on the Bonds; and Prescribing Other Matters Relating Thereto.
- Item 2.** Consideration of a Resolution to Convey and Vacate a Certain Drainage Easement at Lot 21 of Woodridge Estates Subdivision, Phase II, In the City of Russellville, Arkansas, and For Other Matter Pertaining Thereto. Submitted by Russellville City Engineer, Glenn Newman
- Item 3.** Consideration to Resolution Granting a Special Use Permit to Operation of a Travel Plaza at 42 Bradley Cove Road and for Other Purposes. Submitted by Texas Republic Signs LLC on behalf of Flying J #605. Unanimously recommended by the Planning Commission.
- Item 4.** Consideration to Resolution Granting a Special Use Permit to Operate a Church at 1210 Old Highway 124 and for Other Purposes. Submitted by Parker Hill Holiness Church. Unanimously recommended by the Planning Commission.
- Item 5.** Consideration to Resolution Granting a Special Use Permit to Operate a Crematorium at 2801 West Main Street. Submitted by Barrett & Associates on behalf of Humphrey Funeral Home. Unanimously recommended by the Planning Commission.
- Item 6.** Consideration of a Resolution to set a Public Hearing to vacate an Easement between Lots 8 and 11 of Hilltop Summit Estates,

Phases II Subdivision In the city of Russellville, Pope County, Arkansas; and for Other Purposes. Submitted by Barrett & Associates on behalf of Jonathan McIlwain. Unanimously recommended by the Planning Commission.

**Public Hearing will be set for September 17, 2020 at City Council Meeting**

- Item 7.** Consideration of a Resolution Adopting a Year Master Park Plan and for Other Matters Prescribed Thereto. Submitted by Terry Thomas.
- Item 8.** Consideration of a Resolution to Convey and Vacate a Certain Drainage Easement at Lots 7 and 8 pf Brookview Estates, Phase II, in the City of Russellville, Arkansas, and For Other Matter Pertaining Thereto. Submitted by Sara Jondahl
- Item 9.** Consideration of an Ordinance Approving the Final Plat of Brookview Estates, Phase VI, and Accepting the Dedication of the Streets Therein to the City of Russellville, Arkansas and for Other Purposes. Submitted by Sara Jondahl
- Item 10.** Consideration of a Resolution Authorizing the Mayor and City Clerk-Treasurer to Enter into an agreement with Barrett & Associates to perform Engineering and Design services for the ARDOT JOB 080606 Hwy 7 Roundabout at ATU Entrance & Hwy. 7/O Street Drainage & Intersection Improvements and for Other Purposes.
- The funds have been appropriated in previous resolutions. This will come out of 02-205-5406 fund.
- Item 11.** A Resolution of the City of Russellville, Arkansas, to Accept a BID for the Public Works Department for the South Phoenix Avenue and West 4<sup>th</sup> Place Drainage Improvements Project; To Authorize the Mayor and city Clerk-Treasurer to Execute an Agreement and for Other Purpose. Submitted by Glenn Newman
- Item 12.** A Resolution Authorizing the Mayor and City clerk-Treasurer to Sign all documents Necessary to Complete all Real Estate Transaction With Property Owners to Acquire the Necessary Land to Proceed With the Agreement With the Department of the Army Corps of Engineers Section 205 Prairie Creek Study and Plan and for Other Purposes. Submitted by Mayor Richard Harris
- Item 13.** A Resolution Authorizing the City Attorney to Acquire all Necessary Easements in order to Proceed With the Agreement With the Department of the Army Corps of Engineers Section 205 Prairie Creek

Study and Plan to Improve the Drainage and Flood Control and for Other Purposes. Submitted by Public Works Department

**Meetings.**

1. Agenda Prep for Finance Committee Meeting, Tuesday, Sept 8, 2020 at 5:30 p.m. at City Hall First Floor Conference Room followed by the City Council Agenda Prep Meeting at 6:00 p.m.
2. Finance Committee Meeting, Thursday, September 17, 2020 at 5:30 p.m. at City Hall Council Chambers followed by City Council Meeting at 6:00 p.m.

**Adjourned.**