

Minutes
Regular City Council Meeting
April 21, 2016, 6 pm, City Hall

Welcome and Call to Order: Mayor Randy Horton

Invocation was given by Chaplain Harry Komprood.

Roll Call: Alderman present and quorum declared. Alderman Richard Harris, Alderman Tripp, Alderwoman Freddie Harris, Alderman Eaton, Alderman Brown and Alderman Wiley. Alderman Westcott and Alderman Steuber were absent. Other Officials present Mayor Horton, City Attorney Trey Smith and City Clerk-Treasurer Kathy Collins.

Guests present: Connie Holstein, Stephanie Warwick, Bill Clark, Sean Ingram Courier, Rita Richardson KARV, David Garza Barrett and Associates, Donna Andrews, Betsy McGuire Main Street Russellville, Danny Motley, Chuck and Janie Frankhouse, Kevin Massey, Mack Hollis, Kurt Jones, Tanessa Vaughn, Julie Paladino, and Bob Weibler.

Minutes: Alderman Wiley made the motion to approve the Minutes for Special Called Council Meeting March 11th, March 17th, Special Called March 31st and Special Called April 6, 2016. Alderman Eaton seconded the motion. Motion carries unanimously on a voice vote.

Finance Report: Month Ended March 31, 2016

General Fund Balance	\$ 380,227.33
El Paso Loan	\$ 382,634.95
Street Fund Balance	\$ 3,404,324.73
Street Sales Tax Fund	\$ 4,610,144.06
2003 Economic Development Fund	\$ 2,931,550.40
2007 Economic Development Fund	\$ 4,691,064.78
2014 Economic Development Fund	\$ 669,334.53
Convention Center	\$ 2,440,262.96
Capital Assets Fund Balance	\$ 10,695,140.12
Special Funds Balance	\$ 1,353,393.48
Emergency Reserve – General	\$ 1,000,000.00
Public Works - Bank CD	\$ 4,000,000.00
Cemetery Association Trust – Market Value	\$ 204,049.17*

Special Funds Balances: Month Ended March 31, 2016

12 District Court Costs Fund	\$ 90,374.96
13 No Vehicle Insurance Fund	\$ 38,073.26
14 Parks & Recreation Special Fund	\$ 136,826.14

15	Police Training Fund	\$	45,876.99
16	Police Pension Fund	\$	18,133.38
17	Court Automation Fund	\$	400,387.87
18	Administration of Justice Fund	\$	82.94
19	Criminal Justice Ordinance Fund	\$	428,237.96
20	Fire Contingency Fund	\$	29,261.60
21	Fire Insurance Premiums Fund	\$	99,675.59
22	Fire Pension Fund	\$	6,824.92
24	Russellville Oakland Cemetery *	\$	<u>59,637.87</u>

TOTAL \$ 1,353,393.48

Russellville Oakland Cemetery March 31, 2016

- Has an investment of IShares \$113,528.76 Genworth \$ 80,000.00 and \$ 10,520.41 cash.

Mayor's Report:

1. Committee Appointment: Reappointment of Mr. Keith Cogswell III to a 5-year term as Commissioner on the Russellville Housing Authority Board. Alderman Eaton made the motion to reappoint with a second by Alderman Wiley. Motion carries on a 6-0 voice vote.
2. Mayor Horton recognized Brian Holstein, Steve Barker, Sabrina Jones and Kurt Jones that are participating in the 5K run.

Department Report: Kurt Jones, Public Works

Mr. Jones reported on completed projects such as White Oak Lane completed, University Estates side walk project, Downtown curb improvements, West Main Place improvements, sidewalks on South Vancouver, restriping streets, overlaying streets, 959 work orders received, and the Flag Pole Planter improvement project. A few current projects are sidewalks Skyline Drive, True F. Smith drainage improvements, O street improvements, building Cedar Street for the Convention Center, street lights on Sequoyah Way and on the exit ramps to Russellville on I-40. Also sidewalks on South Phoenix and the improvements to the GIS program.

Committee Reports:

Finance Committee: Chairman Alderman Tripp, Alderman Eaton, Alderwoman Harris and Alderman Wiley.

(Recommended 04/12 2016 meeting)

1. Consideration of an Ordinance to Amend Ordinance # 2222 Ritter Communications Franchise Fee. Referred back to Finance Committee on May 10th.

2. Consideration of an Ordinance levying a Franchise Tax on Data Service, Broadband Service, Basic and Advanced Internet Services, Cable Television, Video Service, and Bundled Service within the Corporate Boundaries of the City—Finance Committee.
Referred back to Finance Committee on May 10th.
3. Discussion to request a quote from local financial institutions for City General and Street Fund Accounts for a three year period.
Alderman Mark Tripp made the motion to approve the request for City General Fund and Street Fund Accounts to continue with the current financial institution for a three year period. Interest rates have not changed and are not expected to.
4. Consideration of Resolution # 1559 Authorizing the Mayor and City Clerk to enter into an Agreement with Main Street Russellville for services provided to the City.
Alderman Trip made the motion to adopt. Motion carries on a 6-0 voice vote.
5. Consideration of Resolution # 1560 accepting the bid from Ford Engineering to construct the Skyline Drive Sidewalk project and authorizing the Mayor and City Clerk-Treasurer to enter into an agreement with Ford Engineering, for construction of the Skyline Sidewalk project.
Alderman Tripp made the motion to adopt. Motion carries on a 6-0 voice vote.
6. Appropriation:
Department: Administration
Expenditure: 01-101-5307 Main Street Russellville \$40,000.00
(MSR agreement).
Alderman Tripp made the motion to approve. Motion carries on a 6-0 voice vote.
7. Appropriation:
Department: Administration
Expenditure: 01-101-5319 Boys and Girls Club \$50,000.00
(Boys and Girls Club agreement).
Alderman Tripp made the motion to approve. Motion carries on a 6-0 voice vote.
8. Finance billing of Boys and Girls Club per agreement.
First Quarter billing as listed in the amount of \$21,505.50 per agreement for services. The city shall not reimburse more than \$18,000.00 for any quarter unless overridden by a majority vote of the Council. Finance Committee recommending payment of \$18,000.00 for this quarter.
Alderman Tripp made the motion to adopt. Motion carries on a 6-0 voice vote.

(Recommended 04/21/16 meeting)

1. Line Item Transfer:

Department: Airport

From: 01-113-5228 Jet A \$ 1,221.50

To: 01-113-5121 Overtime \$ 1,000.00

01-113-5153 Pension \$ 145.00

01-113-5181 FICA \$ 76.50

(budget adjustment)

Alderman Tripp made the motion to approve. Motion carries on a 6-0 voice vote.

2. Appropriation:

Department: Mayor/Treasurer

Expenditure: 01-102-5218 Other Professional Services \$ 35,000.00

(City Planning Advisory Agreement).

Alderman Tripp made the motion to adopt. Motion carries on a 6-0 voice vote.

3. Consideration of Ordinance **# 2237** Designating the Russellville Police Department as the Department Responsible for Collection of Fines in the Pope County District Court, City of Russellville Criminal Division.

Alderman Tripp made the motion to suspend the rules and read the Ordinance one time by title only with a short explanation. Alderman Eaton seconded the motion. Motion carries on a 6-0 roll call vote. City Attorney Trey Smith read the Ordinance as instructed. Alderman Tripp made the motion to adopt with a second by Alderman Eaton Motion carries on a 6-0 roll call vote.

4. Consideration of Resolution **# 1561** Accepting a bid from Bowden Specialties for Construction of the True F. Smith Drainage Repair Project for the City of Russellville and Authorizing the Mayor and City Clerk-Treasurer to enter into an Agreement with Bowden Specialties for construction.

Alderman Tripp made the motion to adopt. Motion carries on a 6-0 voice vote.

Personnel Committee: No report.

Unfinished (Old) Business:

1. Consideration of Ordinance **# 2238** Amending the Zoning Code for the City of Russellville, Ordinance # 1966, Article 3 Section 21 pertaining to sidewalks—Alderman Tripp. (Third reading) (Tabled last month).

Alderman Tripp made the motion to suspend the rules and read the Ordinance one time by title only with a short explanation. Alderman Wiley seconded the motion. Motion carries on a 6-0 roll call vote. Alderman Tripp made the motion to adopt with a second by Alderman Richard Harris. After some discussion Alderman Tripp made the motion to amend his original motion to delete section a portion of 3.21.1(C). Deleted "*Changes in previously existing or mixed*

commercial usage that do not require Planning Commission review shall not have to comply with this subsection". Alderman Richard Harris seconded the motion. Motion carries on a 6-0 roll call vote. Vote amended motion carries on a 6-0 roll call vote.

2. Consideration of an Ordinance to Establish Participation in the City of Russellville Wrecker Call Service, Repealing ordinances #'s 1853 and 1890—Chief Humphrey, RPD. (Tabled last month).

Alderman Eaton made the motion to remove from the Agenda with a second by Alderman Wiley. Motion carries on a 6-0 voice vote. All present voting in favor.

New Business:

1. Consideration of a Resolution for a Special Use Permit to operate an Auto Repair Shop and Towing Service located at 407 North El Paso Avenue, appeal submitted by Aaron Arndt—Denied by Planning Commission.(Tabled last month by petitioner's attorney).
Mayor Horton asked for a motion. Item failed for lack of a motion or second.
2. Consideration of Ordinance **# 2239** to Vacate and Abandon the right-of-way in Lot 1, Block 5, Woodridge Estates Phase IV—Planning Commission.
(Tabled last month for necessary easement changes). (Public Hearing held last month)(Second reading).
Alderman Wiley made the motion to suspend the rules for the second and third reading with a second by Alderman Eaton. Motion carries on a 6-0 roll call vote. City Attorney Trey Smith read the Ordinance as instructed. Alderman Wiley made the motion to adopt with a second by Alderman Eaton. Motion carries on a 6-0 roll call vote.
3. Consideration Resolution **# 1562** requiring the Rehabilitation by Agreement or Removal or Razing of an unoccupied, Dilapidated Structure located at 1216 South El Paso; Restoring the property up to the Arkansas Fire Prevention Code and City Codes; Thereby protecting the Health, Safety and Welfare of the Public; Providing for Lien on the property to recover costs associated with removal of structure upon nonpayment—Code Enforcement Bill Clark.
Alderman Wiley made the motion to adopt with a second by Alderman Eaton. Motion carries on a 6-0 voice vote.
4. Consideration of Resolution **# 1563** requiring the Rehabilitation by Agreement or Removal or Razing of an unoccupied, Dilapidated Structure located at 709 East 8th Street; Restoring the property up to the Arkansas Fire Prevention Code and City Codes; Thereby protecting the Health, Safety and Welfare of the Public; Providing for Lien on the property to recover costs associated with removal of structure upon nonpayment—Code Enforcement Bill Clark.

Alderman Wiley made the motion to adopt with a second by Alderman Eaton. Motion carries on a 6-0 voice vote.

5. Consideration of Ordinance **# 2240** to Rezone property currently R-1 to R-3 located at 200 Block of East Holly Street, submitted by Dave Garza, Barrett and Associates on behalf of James Lee—Planning Commission (Unanimously approved).

Alderman Wiley made the motion to suspend the rules and read the Ordinance by title only to include three readings with a short explanation. Alderman Eaton seconded the motion. Motion carries on a 6-0 roll call vote. City Attorney Trey Smith read the Ordinance as instructed. Alderman Wiley made the motion to adopt with a second by Alderman Eaton. Motion carries on a 6-0 roll call vote.

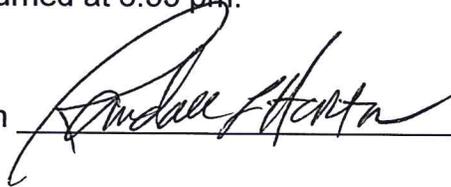
6. Consideration of Resolution **#1564** approving and adopting Plan of Action for Economic Development and Revitalization of the City of Russellville—City Attorney.

Alderman Wiley made the motion to adopt with a second by Alderman Eaton. Motion carries on a 6-0 roll call vote.

Adjournment:

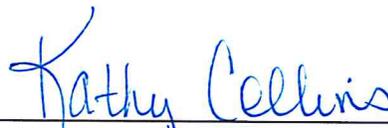
Alderman Wiley made the motion to adjourn with a second by Alderman Brown. Meeting adjourned at 6:55 pm.

Mayor Randy Horton



ATTEST:

Kathy Collins City Clerk-Treasurer, CMC



Date approved by Council:

May 19, 2016

