

MINUTES
City Council Meeting
6 pm City Council Chambers
July 21, 2016

Welcome and Call to Order: Mayor Randy Horton

Invocation was given by Pastor Wayne Drain Fellowship of Christians.

Roll Call: Alderman present and quorum declared. Alderman Richard Harris, Alderman Tripp, Alderwoman Freddie Harris, Alderman Eaton, Alderman Brown, Alderman Wiley, Alderman Steuber, and Alderman Westcott. Other Officials present Mayor Horton, City Attorney Trey Smith and City Clerk-Treasurer Kathy Collins.

Guests present: Rita Richardson, KARV Radio, Julie Paladino, Jerry McKaughan, Betsy McGuire, Barbara Kumpe, Amanda Lemp, Diane Bubbus, Autumn Hurst, Mike Robbertson, Chuck Tackett, Kevin Massey, Wayne Drain,

Minutes: Alderman Wiley made the motion to approve the Minutes for June 23rd, Special Called June 27th, Special Called July 12, 2016 as written. Alderman Westcott seconded the motion. Motion carries unanimously on a voice vote.

Financial Report: Month Ended June 30, 2016

General Fund Balance	\$ 233,791.23
El Paso Loan	\$ 520,878.18
Street Fund Balance	\$ 3,052,465.90
Street Sales Tax Fund	\$ 5,339,815.35
2003 Economic Development Fund	\$ 2,934,831.60
2007 Economic Development Fund	\$ 4,680,793.63
2014 Economic Development Fund	\$ 604,189.70
Convention Center	\$ 2,442,994.27
Capital Assets Fund Balance	\$ 10,487,215.15
Special Funds Balance	\$ 1,225,970.61
Emergency Reserve – General	\$ 1,000,000.00
Public Works - Bank CD	\$ 4,000,000.00
Cemetery Association Trust – Market Value	\$ 207,002.23*

Special Funds Balances: Month Ended June 30, 2016

12 District Court Costs Fund	\$ 89,330.99
13 No Vehicle Insurance Fund	\$ 45,899.45
14 Parks & Recreation Special Fund	\$ 114,946.17
15 Police Training Fund	\$ 119,576.92
16 Police Pension Fund	\$ 72,029.23
17 Court Automation Fund	\$ 366,514.44
18 Administration of Justice Fund	\$ 103.17
19 Criminal Justice Ordinance Fund	\$ 210,800.84

20	Fire Contingency Fund	\$ 29,591.64
21	Fire Insurance Premiums Fund	\$ 119,284.21
22	Fire Pension Fund	\$ 2,173.73
24	Russellville Oakland Cemetery *	\$ <u>55,719.82</u>
TOTAL		\$ 1,225,970.61

- Russellville Oakland Cemetery June 30, 2016 has an investment of IShares \$115,393.12 Genworth \$ 80,000.00 and \$ 11,609.11 cash.

Mayor's Report:

1. Retail Strategy-Matt petro Chief Development Officer. Presentation concerning bringing retail businesses to the City of Russellville. This item was tabled to collect more information and prepare necessary documents if the city chooses to enter into an agreement with Retail Strategy.
2. Appointments of Beverly Hooton, Steve Hubbard, and Dixie McSpadden to the Historical District Committee. Alderman Tripp made the motion to accept the appointments with a second by Alderman Wiley. Motion carries on an 8-0 voice vote.
3. Grant for water and sewer improvements for the convention center.
4. Aldermen Mark Tripp resigned from his council position due to moving out of his current ward into another ward. He is planning to run for council in that district. Mayor Horton asked if they would consider Mr. Larry Holman which will be the newly elected County Treasurer beginning January 1, 2017. He is willing to fill the position left open by Mr. Tripp's resignation. Alderman Richard Harris made the motion to add the item as a "Late Agenda Item" with a second by Alderman Steuber. Motion carries on an 8-0 voice vote.

Department Report: Fire Department Interim Chief Sloan gave an update of the calls they had responded to last month and introduced two new firefighters that had recently graduated from the Academy with honors. Mr. Ian Simpson and Cody Wilcox.

Committee Reports:

Finance Committee: Chairman Alderman Tripp, Eaton, Wiley and Alderwoman Harris.

Alderman Tripp made the motion to approve items 1 through 5 en masse. Motion carries on an 8-0 voice vote.

1. Line Item Transfer:

From: 01-110-5111	Salaries	\$ 7,500.00
To: 01-110-5192	Contract Labor	\$ 7,500.00
(Budget adjustment for settlement)		

2. Appropriation Pass Thru:
 Department: Police
 Line Item: 01-111-5224 \$ 1,170.00
 (RPD Youth Academy monies collected to be appropriated into the Community Relations account).

 3. Appropriation Pass Thru:
 Department: Police
 Line Item #: 01-111-5215 \$ 135.00
 (Refund on Training Order 2016-32. Cancelled 4 day training).

 4. Appropriation:
 Department: Economic Fund
 Expenditure: 03-101-5208 Miscellaneous Expense \$ 5,000.00
 (Miscellaneous Exp).
 (Mowing and Cleaning 45 Acres Industrial Prk).

 5. Appropriation:
 Department: Police Training Fund
 Expenditure: 15-111-5546 In Car Video \$ 23,326.60
 (WatchGuard Camera System)

 6. Discussion of approval to continue using current financial institution for City's Financial Accounts.
 Alderman Tripp made the motion to approve recommendation from the finance committee. Motion carries on an 8-0 voice vote.

 7. Consideration of Approval to reimburse \$18,000.00 to the Boys and Girls Club of Arkansas River Valley.
 Alderman Tripp made the motion to approve recommendation from the finance committee, Motion carries on an 8-0 voice vote.
- (Recommended from meeting 07/21/16)*
- Alderman Tripp made the motion to approve Items 1 through 4. Motion carries on an 8-0 voice vote.
1. Appropriation:
 Department: Street Sales Tax Fund
 Expenditure: 02-205-5503 COE 205 Project \$ 53,000.00
 (Cost sharing agreement on Prairie Creek with US Army Corps of Engineers).

2. Appropriation:
 Department: Police
 Line Item #: 01-101-5224 \$ 150.00
 (RPD Youth Academy to be appropriation into
 Community Relations Account).

3. Appropriation:
 Department: Parks Special Sales Tax \$ 9,500.00
 (Sprinkler system pumps and controllers soccer complex).

4. Line Item Transfer:
 Department: Recreation: Recreation and Parks
 To: Salaries 01-108-5111 \$ 2,418.37
 To: FICA 01-108-5181 \$ 185.00
 From: Contract Labor 01-108-1592 \$ 2,140.00
 From: Utilities 01-108-5201 \$ 463.37
 (The transfer is needed to cover expenses).

5. Approval of Reimbursement to Main Street Russellville for Detail of Services
 provided in the amount of \$ 14,301.65.
 Alderman Tripp made the motion to approve. Motion carries on an 8-0
 voice vote.

6. Consideration of Resolution **# 1573** Authorizing the Exchange of Surplus Personal
 Property with Arkansas Valley Communications for in store credit.
 Alderman Tripp made the motion to adopt. Motion carries on an 8-0 voice
 vote.

Personnel Committee: Chairman Aldermen Steuber, R. Harris, Brown and Westcott.

1. Consideration of Ordinance **# 2251** Amending Sections of the City of Russellville
 Personnel Policy Manual.
 Alderman Steuber made the motion to suspend the rules and read the
 Ordinance one time by title only with a short explanation. Motion carries on an 8-
 0 voice vote. City Attorney Trey Smith read the Ordinance instructed. Alderman
 Steuber made the motion to adopt with noted changes. Alderman Richard Harris
 seconded the motion. Motion carries on an 8-0 roll call vote. Alderman Tripp
 made the motion to adopt the emergency clause with a second by Alderman
 Richard Harris. Motion carries on an 8-0 roll call vote.

Unfinished (Old) Business:

None

New Business:

1. Consideration of a Discussion of Signage regarding Cigarettes, etc. on Billboards, at Intersections and in Storefront Windows --Alderman Eaton.
Alderman Eaton stated his purpose was not to tell people they can't smoke or use tobacco products. It was (1) to raise awareness along with Community Services Inc., of the results that using those products could have on your health. Also to protect our children or young adults by providing them with this information. (2) Improving the City of Russellville's image and to address the encroachments of signage at intersections, street right of ways, billboards, electronic signs and window posters. A few suggestions were (1) Survey young adults and children on their views on the subject (2) Voluntary posting of warning signage by businesses. This item will be for discussion on August Agenda.
2. Consideration of Resolution **# 1574** to Issue a Special Use Permit to operate a small engine repair, for property located at Building #3, 511 Weir Road in a C-2 submitted by Diane Bubbus—Recommended unanimously by Planning Commission.
Alderman Steuber made the motion to adopt with a second by Alderman Wiley. Motion carries on an 8-0 roll call vote.
3. Consideration of Ordinance **# 2252** Regulating all of the City of Russellville Arkansas, Rights-of-Way, Requiring a permit prior to cutting a city street, curb, ditch or sidewalks; Providing for a penalty; Repealing Ordinances #'s 1676,1699, and 1894- Public Works Kurt Jones.
Alderman Tripp made the motion to suspend the rules and read the Ordinance one time by title only with a short explanation. Alderman Wiley seconded the motion. Motion carries on an 8-0 voice vote. City Attorney Trey Smith read the Ordinance as instructed. Alderman Tripp made the motion to adopt with noted changes. Alderman Wiley seconded the motion. Motion carries on an 8-0 roll call vote. Alderman Tripp made the motion to adopt the emergency clause with a second by Alderman Wiley. Motion carries on an 8-0 roll call vote.

Late Agenda Item:

1. Fill a vacancy on the City Council:
Alderman Richard Harris made the motion to appoint Mr. Larry Holman to fill the position created when Alderman Mark Tripp submitted his resignation letter effective July 25th. Mr. Tripp is moving from his present Ward 1, Position 1 to Ward 2. Mr. Holman's Alderman Position will be effective after Mr. Tripp's resignation date. Mr. Holman will be required to take the oath of office at that time. Alderman Westcott seconded the motion. Motion carries on a 7-1 roll call vote, with Alderman Tripp abstaining.

Adjournment: Alderman Wiley made the motion to adjourn. 8:00 pm.

Mayor Randy Horton *Randy Horton*

ATTEST:

Kathy Collins *Kathy Collins*

Date approved by Council: *8/18/14*

