

MINUTES
Regular Scheduled City Council Meeting
City Hall Council Chambers
August 18, 2016 at 6 pm

Welcome and Call to Order: Mayor Randy Horton

Invocation was given by Reverend Howard Kisor Crow Mountain Baptist Church.

Roll Call: Quorum declared. Alderman present: Alderman Eaton, Alderman Richard Harris, Alderman Tripp, Alderwoman Freddie Harris, Alderman Brown, Alderman Wiley, Alderman Steuber, and Alderman Westcott. Other Officials present Mayor Horton, City Attorney Trey Smith and City Clerk-Treasurer Kathy Collins.

Guests present: Rita Richardson, KARV Radio, Julie Paladino, Jerry McKaughan, Phil Sims, Kevin Massey, Teresa Gallegos, Luke Duffield, C.L. Davis, T. Kirk Slone, Reverend Howard Kisor, Steve Mallett, City Corporation, Sean Ingram, and Johnny Story.

Minutes: Alderman Wiley made the motion to approve the Minutes for July 21, 2016 and Special Called August 9, 2016 as written. Alderman Westcott seconded the motion. Motion carries unanimously on a voice vote.

Financial Report: July 30, 2016	Jerry McKaughan Finance Director
General Fund Balance	\$ 736,376.11
El Paso Loan	\$ 568,555.35
Street Fund Balance	\$ 3,047,271.55
Street Sales Tax Fund	\$ 5,149,313.21
2003 Economic Development Fund	\$ 2,935,570.39
2007 Economic Development Fund	\$ 4,683,767.88
2014 Economic Development Fund	\$ 657,673.73
Convention Center	\$ 2,444,546.17
Capital Assets Fund Balance	\$ 10,123,839.68
Special Funds Balance	\$ 1,204,592.16
Emergency Reserve – General	\$ 1,000,000.00
Public Works - Bank CD	\$ 4,000,000.00
Cemetery Association Trust – Market Value	\$ 209,725.14*

Special Funds Balances: Month Ended July 30, 2016

12 District Court Costs Fund	\$ 88,961.95
13 No Vehicle Insurance Fund	\$ 47,031.16
14 Parks & Recreation Special Fund	\$ 118,298.04
15 Police Training Fund	\$ 118,218.69
16 Police Pension Fund	\$ 35,241.03

17	Court Automation Fund	\$ 370,669.68
18	Administration of Justice Fund	\$ 114.05
19	Criminal Justice Ordinance Fund	\$ 213,707.34
20	Fire Contingency Fund	\$ 119,359.98
22	Fire Pension Fund	\$ 8,740.07
24	Russellville Oakland Cemetery *	<u>\$ 54,639.74</u>
TOTAL		\$ 1,204,592.16

Russellville Oakland Cemetery July 30, 2016

Has an investment of IShares \$117,327.14 Genworth \$ 80,000.00 and \$ 12,398.02

Mayor's Report:

1. Planning Commission Appointment. Todd Meimerstorf resigned from the committee. Mayor Horton recommended Karen Yarbrough with Centennial Bank to the position. Alderman Wiley made the motion to approve the appointment with a second by Alderwoman Freddie Harris. Motion carries on an 8-0 voice vote.

2. Detention Center visit. Mayor Horton, Alderman Eaton and Alderman Westcott toured the Pope County Detention Center this week. Alderman Eaton stated the building was very well kept. Alderman Westcott said he would like to see the unused space remodeled to allow for more useable space for inmates and/or personnel.

Organization Report: Steve Mallett City Corporation General Manager

Semi Annual Update:

- Awarded the Best Water in North America Award.
- People's Choice Award. This award was voted on by the peers.
- New Logo
- Chip Blanchard new board member.
- Updated job descriptions for all employees.
- Bond Issue. First phase began July 2015 and includes water plant improvements, new water meters, generator, sludge ponds improvements, "O" street improvements, line replacement, and received a \$1.7 million grant.
- Eye on Water Software for residents to know what their water usage is. That information will let you know if there is a leak.

Department Report:

Tanessa Vaughn Human Resources

Mrs. Vaughn reported the city employs 207 part time, full time and seasonal employees. There are several job openings in the police department, public works and fire department at this time. There are 5 employees attending ATU on the scholarship program between the city and ATU. The city provided a CPR class for employees and had 34 in attendance. The winner of the Wellness Weight Loss Challenge was David Kendrick, Public Works Department.

Committee Reports:

Finance Committee: Alderman Eaton, Alderman Wiley, Alderwoman Harris and Alderman Holman.

(Recommended by Finance 08/09/16)

Acting Chairman Mayor Horton made the motion to approve items 1-8 en masse. Motion carries on an 8-0 voice vote.

1. Appropriation:
Department: Building Fund
Expenditure: 04-101-5510 \$ 3,000.00
(Repair the HVAC Soccer)

2. Appropriation: *Pass Thru*
Department: Administration
Expenditure: 01-109-5214 Vehicle R & M \$ 2,035.87
(Truck repair insurance pass through).

3. Appropriation:
Department: Capital Fund
Expenditure: 04-110-5711 New Central Fire Station \$ 2,000,000.00
(to begin funding of the project).

4. Appropriation:
Department: Capital Aquatic Center Fund
Expenditure: 04-109-5511 Aquatic Center \$ 2,000,000.00
(Aquatic Center building cost).

5. Appropriation: \$ 5,754.58
Department: District Court
Expenditure: 01-104-5111 Salaries \$ 4,711.07
01-104-5181 FICA \$ 360.40
01-104-5153 Pension Non Uniform \$ 683.11
(Salary for new court clerk).

6. Appropriation: \$ 2,730.80
Department: District Court
Expenditure: 01-104-5111 Salaries \$ 2,536.74

01-104-5181 FICA 190.06
(Unfunded retirement for District Court Retiree).

7. Appropriation:

Department: Street Fund

Expenditure: 02-202-5454 "O" Street improvements \$1,600,000.00
(O street improvements).

8. Appropriation:

Department: Street Fund

Expenditure: 02-202-5342 Street Labor & Materials \$26,400.00
(Road Repair on 19th Street due to railroad crossing upgrade).

9. Consideration of Resolution **# 1576** to accept a bid from Clay Cole Construction for "O" Street improvements.

Acting Finance Committee Chairman Mayor Horton made the motion to adopt. Motion carries on an 8-0 voice vote.

10. Consideration of Resolution **# 1577** of the City of Russellville, Relating to the Acceptance of a Bid for the Airport Department; to Authorize the Mayor and City Clerk-Treasurer to Execute Agreement.

Acting Finance Committee Chairman Mayor Horton made the motion to adopt. Motion carries on an 8-0 voice vote.

11. Consideration of approval to auction city property by internet.

Acting Finance Committee Chairman Mayor Horton made the motion to approve. Motion carries on an 8-0 voice vote.

Personnel Committee: Chairman Aldermen Steuber, R. Harris, Brown and Westcott.

1. Consideration of Resolution **# 1578** Authorizing the Mayor and City Clerk-Treasurer to Sign an Exclusive Agreement with ING Investment Advisors, LLC, to Allow Employees who participate in deferred compensation plans to enroll in the Arkansas Diamond Deferred Compensation Plan.

Personnel Chairman Alderman Steuber made the motion to adopt. Motion carries on an 8-0 voice vote.

Unfinished (Old) Business:

1. Consideration of a Discussion of Signage regarding Cigarettes, etc. on Billboards, at Intersections and in Storefront Windows --Alderman Eaton. Next Month.

New Business:

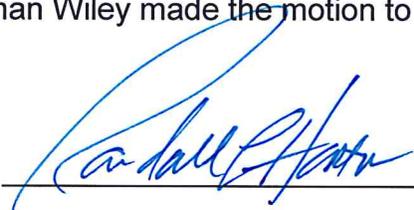
1. Consideration of Resolution # **1579** granting a Special Use Permit to Operate a Convenience Store with fuel sales for property located on South Arkansas Avenue and East 3rd Street, submitted by Kevin McClaffin of Morrison Shipley on behalf of Casey's General Store—unanimously recommended by the Planning Commission. Alderman Wiley made the motion to approve with a second by Alderman Steuber. Motion carries on an 8-0 voice vote.

2. Consideration of Ordinance # **2254** Amending Ordinance Number 1998, Which set up the Airport Department and the Airport Commission, to set their own regular meeting dates, locations and times-- Keith Frazier Airport. Alderman Westcott made the motion to suspend the rules and read the ordinance one time by title only. Alderman Wiley seconded the motion. Motion carries on an 8-0 roll call vote. City Attorney Trey Smith read the Ordinance as instructed. Alderman Westcott made the motion to adopt with a second by Alderwoman Freddie Harris. Motion carries on an 8-0 roll call vote.

3. Discussion of disposition of city owned property located at 917 West 2nd Place. City Attorney Smith told the Council before he could prepare the necessary Resolution, he wanted to get an appraisal and determine the reason to deed the property to Habitat for Humanity. The City does have a Commissioners Deed to the property. Alderman Eaton made the motion to proceed with acquiring the necessary information with a second by Alderman Wiley. Motion carries on an 8-0 voice vote. This item will be discussed again next month.

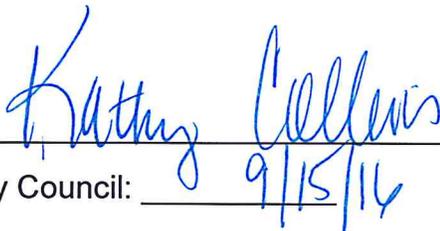
Adjournment: Alderman Wiley made the motion to adjourn at 6.50 pm.
Meeting adjourned.

Mayor Randy Horton



ATTEST:

Kathy Collins



Date approved by Council:

9/15/14

