

**RUSSELLVILLE RECREATION AND PARKS COMMISSION**  
**Minutes from Monthly Meeting**  
**February 10, 2020**



Present: Johnny Brazil, Dallis Clark, Matt Gray, Mayor Richard Harris, Greg Hines,  
Alderman Chris Olson, Terry Thomas  
Absent: Jamey Ellis, Bryan Fisher  
Person Recording: Kelli Nealy  
Guests: Matt Bucchin-Halff Associates; Sally Horsey-Halff Associates; Ron Knost; Karen West

**Call to Order**

Terry Thomas called the meeting to order at 2:00pm. The commissioners were encouraged to attend the Park Master Plan Open House at the Russellville Depot from 6:00pm – 7:30pm following the commission meeting.

**Approval of Minutes**

Dallis Clark made a motion to accept the minutes from the January meeting. Greg Hines seconded the motion, and the motion passed.

**Old Business**

**A. Park Master Plan Update by Halff + Marlar**-Matt Bucchin and Sally Horsey from Halff + Marlar attended the commission meeting to give an update on the development of the Park Master Plan. Mr. Bucchin explained that the purpose of the evening's open house is to give an overview of the planning process, communicate public comments and get additional feedback on preliminary recommendations. City staff and representatives from Halff + Marlar will be available to answer questions and help facilitate feedback. The commissioners were emailed the documents that will be presented at the open house. The five key topics included in the plan are: Introduction & Context, Russellville Parks Today, Needs Assessment, Parks Recommendations and Implementation. Seven preliminary goals were presented and briefly discussed. The recommendations will be organized by the following: improving the parks we have, new parks and development, recreation and programs, connecting Russellville, operations and funding.

**Updates**

- A. Dog Park**-Work at the Dog Park is nearing completion. Signage is ready to be installed, and two gate hinges need to be replaced. Boy Scout Troop 214 spread mulch and laid sod. The park should open in a couple of weeks, and a grand opening will be scheduled when weather conditions improve.
- B. ArDOT Grant-Schoolhouse Trail**-A request for a resolution for the Schoolhouse Trail project will be discussed at the City Council finance committee meeting this month.
- C. Monthly Report**-The commissioners received a copy of the department's monthly report.
- D. Upcoming Events**-A schedule of upcoming events was given to the commissioners.

The meeting adjourned at 3:10pm.