

Russellville Oakland Cemetery Commission Minutes

April 18, 2023

The Russellville Oakland Cemetery Commission met for the regular meeting on Tuesday April 18, 2023 at 5:30 p.m. in the 2nd Floor Conference Room of City Hall.

The meeting was called to order at 5:30 by Commission Chair, Mindy Hudson.

Attending in Person: Director Stephanie Warwick, Commission Chair Mindy Hudson, Commission Secretary Jami Mullen, Commissioner Walter Hudson, and City Council Liaison Nathan George.

Attending via Google Meets: Commission Vice Chair Mary Schwartz, Commissioner Cindy Hlass, and City Attorney Trey Smith.

Director Warwick noted that we have a quorum.

Old Business:

The First Order of Business was to review and approve the minutes from the March 21, 2023 meeting. A motion to approve was made by Commissioner Walter Hudson with the second from Commissioner Mary Schwartz. The minutes were unanimously approved.

The Second Order of Business was the presentation of the March financial statement as prepared by City Finance Director Robin Johnson. We were given the current / April report by mistake. The statement shows a remaining balance of \$52,200 for the year on our mowing contract. We have a current balance at Centennial Bank of \$120,913.61. The Bank of the Ozark balance is \$155,790.47.

The Third Order of Business was an update from Director Warwick on the May 6th Oakland Cemetery Spring Workshop / Decoration Day. This will be a manual cleaning and tour workshop. Director Warwick presented a flier that can be shared on social media to help create interest. She also presented a supply list for the day. Commissioner Jami Mullen will contact Travis Simpson at The Courier and Johnny Story with the radio station with the press release information.

The Fourth Order of Business was to open the floor to public comments and concerns. No members of the public were present.

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New Business:

The First Order of Business was an announcement from Director Warwick that we will be receiving a donation from a patron. There has also been comments of appreciation from Dr. Mary Ann Rollans following the resetting of her mother's headstone.

The Second Order of Business was a presentation from Director Warwick outlining the plans for the Plot Corner Marker Project Phase 1 in the Mary Rye Campbell Addition. The project can be paid for out of the Cemetery Improvement Funds.

The project will create much needed survey lines to aid when determining grave spaces for sale and use of this portion of the cemetery. Commissioner Walter Hudson volunteered to help Director Warwick and individuals from McGee Monument when the markers are placed. The installation of 55 stone markers will have a cost of \$3,300.

A motion was made by Commissioner Walter Hudson to accept the quoted expense and approve the installation of Phase 1 of the project. The second was made by Commissioner Jami Mullen. The motion passed unanimously.

The Third Order of Business was a reminder from Director Warwick that the May meeting will be longer as there will be much information to share regarding proposed projects for upgrades and improvements at Oakland Cemetery. Please plan to stay later than usual for this meeting.

Commission Chair Mindy Hudson thanked Director Warwick for all that she does that is seen and unseen for the benefit of our cemetery. She is greatly appreciated.

The meeting was adjourned at 6:05 p.m. by Commission Chair Mindy

Submitted: Commission Secretary, Jami Mullen