

RUSSELLVILLE AIRPORT ADVISORY COMMISSION

Minutes of Meeting

DATE 4/25/2023

MEMBERS PRESENT:

Bill Rowlett X  
Kevin Burnham X  
Nathan George X  
Seth Lake absent  
Dwight Talburt X  
Les Teaff X  
Bill West X

GUESTS:

McClelland Engineers\_ X  
Mayor Fred Teague X  
Alderman Eric Westcott X  
Sara Lake X

Airport Director:

Jason Duvall X

Meeting Started at 6:00 PM

Introduction of Guests :

Accept the Minutes

Motioned by: Kevin Burnham

Seconded by: Nathan George

Accepted Unanimous

Manager's Report

Jet-A Sales thru April 20, 2023: 14,438 gallons \$67,922.94

AVGAS Sales thru March 24, 2023: 10,103.7 gallons \$50,582.97

Total Fuel Volume in FY 2023- 24541.7 gallons \$118,505.91

Financial - Accounts Receivable Aging for March 2023 1>90

0-30 Days: \$16,096.76

31-60 Days: \$3,997.15

61-90 Days: \$72.21

>90 Days: \$611.93

City Hanger Occupancy in February 2023 was: 87.5% City Enclosed Hangar 100%

City Shade Hangars 75 % Private Hangars 100%

Aircraft Stationed at (KRUE):

Single engine: 52 Aircraft

Twin Engine: 8 Aircraft

Jet: 1 Aircraft

Helicopter: 4 Aircraft

Total: 65 aircraft

Movements by type:

Single engine: 1633

Twin engine: 400

Jet: 39

Helicopter: 220

Total: 2,292 YTD

Hangar waiting list #: 8 aircraft

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**MANAGER'S REPORT / FINANCIAL REPORT:**

Accept the Manager's - Unanimous

Motioned by: Nathan George

Seconded by: Kevin Burnham

**OLD BUSINESS**

1. **Update CIP- McClelland Engineers:**  
No changes. Rwy remarking opened 4 bids, all came in good
2. **Update on Hangar Door Grant- McClelland Engineers:**  
Recommend overhaul & add motor  
Estimate: Concrete \$14,700, Motor \$10,000
3. **Taxiway Alpha Crack Seal Discussion- McClelland Engineers**  
Ongoing monitoring of cracks
4. **Update Hanger 1 West flooring**  
Materials ordered. Awaiting flooring to arrive for Charlie Falwell to start
5. **Update Hanger 5 East flooding**  
No additional information
6. **Total Eclipse Planning (Update from regional meeting)**  
No additional information
7. **Minimum Standards / Operating Procedures Document**  
Jason Duval distributed draft for members to review before May meeting.

**NEW BUSINESS:**

1. **Sky-Diving 5-7 May in conjunction with Balloon Festival**  
Group from Clarksville. NOTAM will be issued. No takeoffs or landings until Jumpers are on the ground.
2. **New Employee (Justus Smith) - replaced Toby**
3. **MARVA tour (Thanks Les)**
4. **Russellville Regional Leadership Academy tour - will be Thursday 4/27/23**
5. **Gumball Vending - not been serviced in 4 months, propose change of vendors**
6. **Facebook page - up and running**

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**MISCELLANEOUS:**

1. Chamber of Commerce wants to do a video showing CAP plane being pulled out  
And taking off
2. FAA airport inspection coming up. No date set at this time. There will be an FAA  
trainee involved.

**MEETING ADJOURNED: 6:41 PM**

**Respectfully submitted: Leslie Teaff  
Committee Secretary**