

Russellville Oakland Cemetery Commission Minutes

May, 16, 2023

The Russellville Oakland Cemetery Commission met for the regular meeting on Tuesday May 16, 2023 at 5:30 p.m. in the 2nd Floor Conference Room of City Hall.

The meeting was called to order at 5:30 by Commission Chair, Mindy Hudson.

Attending in Person: Director Stephanie Warwick, Commission Chair Mindy Hudson, Commission Vice-Chair Mary Schwartz, Secretary Jami Mullen, Commissioners Walter Hudson and Cindy Hlass.

Attending via Google Meets: City Attorney Trey Smith.

Director Warwick noted that we have a quorum.

Old Business:

The First Order of Business was to review and approve the minutes from the April 18, 2023 meeting. A motion to approve was made by Commissioner Walter Hudson with the second from Commissioner Mary Schwartz. The minutes were unanimously approved.

The Second Order of Business was the Financial Report presented by Commissioner Mary Schwartz as prepared by City Finance Director Robin Johnson. Through a resolution presented to and approved by City Council, Robin Johnson had the Oakland Cemetery Perpetual Care Fund transferred to Centennial Bank in order to receive a higher yield of 5% on the account. There is a current balance of \$117,144.18 in the operating account at Centennial Bank.

The Third Order of Business was discussion on rescheduling the Spring Workshop Day since the May 6th date was a rain out. Discussion was to shorten the time frame of the event from 9 a.m. to 12 p.m. to include demonstration on proper stone cleaning and then break up into small groups to do some cleanings in the designated area. The date of May 27th was selected. A motion was made by Commissioner Walter Hudson with second by Commissioner Mary Schwartz. The motion passed unanimously. Director Warwick will contact individuals that have expressed interest in participating.

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The Fourth Order of Business was an update on the Plot Marker Project in the Campbell Addition. The request for funds will go before the City Council Finance Committee and will then go before the City Council for approval. Funding comes from the Oakland Cemetery operating fund. Once approved Director Warwick will sign the contract with McGee Monument and arrange installation of the plot markers.

The Floor was then open to concerns / suggestions from the public. No one from the public was in attendance.

New Business:

The Only Order of Business was discussion on the current maintenance of the cemetery. Commissioner Walter Hudson expressed that the mowing and maintenance looks great. Director Warwick noted that the current contractor is very professional and diligent in his responsibilities at the cemetery. She has received several comments from the community regarding the great appearance of the cemetery.

Meeting Adjourned at 6:02 p.m. by Commission Chair Mindy

Submitted: Commission Secretary, Jami Mullen