

RUSSELLVILLE HISTORIC DISTRICT COMMISSION

MINUTES

Regular Meeting – Thursday, May 26, 2016
City Hall – Conference Room
5:00PM

Commissioners Present

Greg Barborek – Chair
Judy Galloway – Secretary
Gerald Hook
Steve Newby

Suzanne Alford-Hodges – Vice Chair
Linda Carnahan
Kathy Keenan-Price

Staff

Kurt Jones - City Engineer / HPO – Out of town

Advisors Present

Trey Smith – City Attorney, Mayor Randall Horton

Advisors Absent

Robert Wiley – City Council Liaison, Brian Holstein – Director of Development, Betsy McGuire – Executive Director of Main Street Russellville

Call to Order & Welcome @ 6:00PM:

Acting Chair, Greg Barborek, called the May 26, 2016 meeting of the Russellville Historic District Commission to order at 5:04PM and a quorum was established.

Approval of Minutes:

Mr. Barborek asked if everyone had read the minutes of the April 7, 2016 meeting. Motion was made by Ms. Price to accept the minutes as written. Mr. Newby made the second and the minutes were approved unanimously by voice vote.

Staff Report:

Mr. Jones e-mailed a staff report to the commissioners prior to the meeting with his recommendations on the application submitted by Teresa and Jason Fort for Big Country Tattoo. This report is included in the record along with tonight's minutes. The report included removal of "Bold Clean Custom Tattooing at Its Finest", single, tube, single color, non-flashing neon tube surrounding the inside of the large display windows. The proposed addition of the original arrow would be acceptable if restored to full working condition with no flashing lights.

Agenda:

The first item on the agenda was presentation and review of the COA for window signage and modification of the hanging sign at 303 W. Main Street, Big Country Tattoo, by Jason Fort. Mr. Fort indicated that he had decided that he did not like the appearance of the arrow proposed to be added to his sign and has withdrawn that request. The applicant agreed to removal of "Bold Clean Tattooing...." Mr. Fort then proposed additions

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to the signage on his left window and door that were not at part of his submitted application. After some discussion about the lettering covering the whole left window, Mr. Newby made the motion to approve contingent on submission of the final graphics to Mr. Jones at Public Works. Motion was seconded by Ms. Price. Voting in favor were Commissioners Price, Newby, Carnahan, Barborek and Hook. Voting against was Commissioner Galloway. Motion passed.

The second item on the agenda was revision of the Design Guidelines (Section 10.27) to make them more specific with regard to size, display window coverage, neon applications and other items not addressed by the current guidelines. Ms. Galloway volunteered to research guidelines in other cities and proposed revisions.

Old Business:

Mr. Newby reported that the trifold brochure for business owners and tenants was in the final stages of completion. Side one is complete with graphics and side two should be completed in the next couple of days. He will e-mail the completed brochure to commissioners for review when finished. Mr. Smith confirmed that it would not be necessary for the commission to vote to approve when finished.

Ms. Galloway is in the final stage of bylaws revision. She will check to make sure all sections are in agreement with the current ordinance, will e-mail to commissioners and the vote can be taken at the next meeting scheduled for June 30, 2016.

Mr. Barborek pointed out that Mr. Christensen was framing up the side of his building for windows. His COA was approved for stucco and no windows. Mr. Jones was e-mailed about the problem and will check on it when he returns next week.

Adjournment

Motion to adjourn was made by Ms. Galloway and the second by Ms. Price. The motion passed by voice vote and the meeting was adjourned at 5:35PM.

Greg Barborek, RHDC Chair

Date

