

PLANS APPROVED BY: _____ DATE _____

AFTER APPROVAL PERMIT ISSUED BY: _____ DATE _____

BUILDING PERMIT APPLICATION/PERMIT
RUSSELLVILLE, AR 72801

Section 1 - GENERAL PROVISIONS (APPLICANT TO READ AND SIGN)

1. No work may start until permit is issued.
2. This permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Occupancy is issued by the Office of Community Development.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections to verify compliance.

I, the applicant, certify that all statements herein and in attachments to this application, are true and accurate.

X _____ Date: _____

Section 2 - PROPOSED DEVELOPMENT (TO BE COMPLETED BY APPLICANT)

Name of Property Owner: _____

911/Physical Address of Proposed property: _____

Phone Number: _____ Cell #: _____

YES/NO IS THE PROPOSED PROJECT LOCATED IN A
HISTORIC DISTRICT OR ON THE HISTORICAL
REGISTER? (This will effect your permit application.)

Contractor _____ Contractor License # & Ex. Date: _____

Engineer _____ Architect _____

Project Location

To avoid delay in processing the application, please provide enough information to easily identify the project location. **Provide the street address, lot number or legal description (attach).** A

survey of the property **attached to the application with proposed structures and setbacks is desired** and can be required when deemed necessary by the Building Official.

Use Zone _____ Lot Area (Acre or Square Feet) _____
Description of Work

<u>Activity</u>	<u>Structure Type</u>
<input type="checkbox"/> New Structure	<input type="checkbox"/> Fence and/or Swimming Pool
<input type="checkbox"/> Addition	<input type="checkbox"/> Single Family Residence
<input type="checkbox"/> Alteration	<input type="checkbox"/> Multi Family Residence
<input type="checkbox"/> Relocation	<input type="checkbox"/> Commercial (Less than 12,500 S.F.)
<input type="checkbox"/> Demolition	<input type="checkbox"/> Commercial (More than 12,500 S.F.)
<input type="checkbox"/> Replacement	<input type="checkbox"/> Industrial (Less than 12,500 S.F.)
	<input type="checkbox"/> Industrial (More than 12,500 S.F.)
	<input type="checkbox"/> Mobile Home
	<input type="checkbox"/> Church
	<input type="checkbox"/> Other (sign, deck, etc.)

Estimated value of project \$ _____

RESIDENTIAL SINGLE FAMILY PERMITS

TOTAL HEATED AND COOLED SQ. FEET. _____ X _____ = \$ _____

PERMIT FEE \$ _____ COMMERCIAL, STATE FEE _____ (\$.50/1000) (\$1,000.00 Max fee)

Other Development Activities

<input type="checkbox"/> Fill	<input type="checkbox"/> Mining	<input type="checkbox"/> Drilling	<input type="checkbox"/> Grading
<input type="checkbox"/> Excavation			
<input type="checkbox"/> Watercourse alteration			
<input type="checkbox"/> Drainage Improvements			
<input type="checkbox"/> Road, Street, Bridge Construction			
<input type="checkbox"/> Subdivision			
<input type="checkbox"/> Other _____			

After completing this section, Applicant should submit form to Building Official for review.

VERIFICATION OF OWNERSHIP

OR

**APPOINTMENT OF AGENT
RUSSELLVILLE, ARKANSAS**

I, _____ certify by my signature that I am the owner
of the property described below.

Property described as follows:

Address: _____

Legal Description: _____

SIGNATURE OF PROPERTY OWNER (S)

DATE



I, _____ certify by my signature below,
that I hereby authorize _____ to act as my
agent regarding the _____ of the below described property.

Property described as:

SIGNATURE OF PROPERTY OWNER (S)

DATE

Subscribed and sworn to me, a Notary Public on this _____ day of _____, 20__.

Notary Public

My commission expires:

Section 3 – FLOODPLAIN DETERMINATION (TO BE COMPLETED BY LOCAL ADMINISTRATOR)

The proposed development is located on FIRM No. _____, Dated.

The proposed development:

- Is NOT located in a Special Flood Hazard Area
- Is located in a Special Flood Hazard Area
FIRM zone designation is ZONE_
- The proposed development is located in a floodway
- See additional requirements

Additional requirements:

Floodplain Elevation _____ ft (NGVD 1929)

Signed _____ Dated _____

Section 4 – BUILDING PERMIT REVIEW (TO BE COMPLETED BY BUILDING OFFICIAL OR HIS DESIGNATED EMPLOYEE)

HEALTH DEPARTMENT APPROVAL—PLUMBING (COMMERICAL PROJECTS)
(APPROVAL MUST BE ATTACHED TO THIS APPLICATION)

Setbacks from structure to property line correct for Use Zone.

Front _____ Rear _____ Side _____ Side _____

Proposed structure allowable in Use Zone. (Use Zone _____)

Minimum lot area requirements correct for Use Zone and proposed structure.

Lot square feet _____

Minimum lot width at building line correct for Use Zone and proposed structure.

Lot width _____

Square footage of proposed construction. SQ FT. _____

Parking layout for all structures except single-family residences and duplexes.
(Sketch attached)

BUILDING PERMIT APPROVED BY: _____ DATE _____

Application taken by: _____

LETTER OF REGULATORY COMPLIANCE

Ordinance # 1675 Storm Water Drainage

No Person shall develop any land, realign any channel, place fill or debris in the channel or in any storm drainage system, without having provided for appropriate storm water management measures that control or manage runoff, in compliance with Ordinance 1675.

All construction, subdivision approvals or remodeling activities shall have a storm water management and drainage plan approved and this form signed by the City Engineer, before a building permit is issued or subdivision is approved except in Article 1, Section D:

- One-new or existing single family structure unless the impervious areas of the development exceed 40,000 square feet.
- One-new or existing duplex family structure unless the impervious areas of the development exceed 40,000 square feet.
- One-existing commercial or industrial structure where additional structural improvements or additional impervious areas are less than 500 square feet.
- Residential subdivisions which were approved prior to the effective date of these regulations are exempt from these requirements. Development of new phases of existing subdivisions which were not previously approved shall comply with the provisions of these regulations.

Name: _____

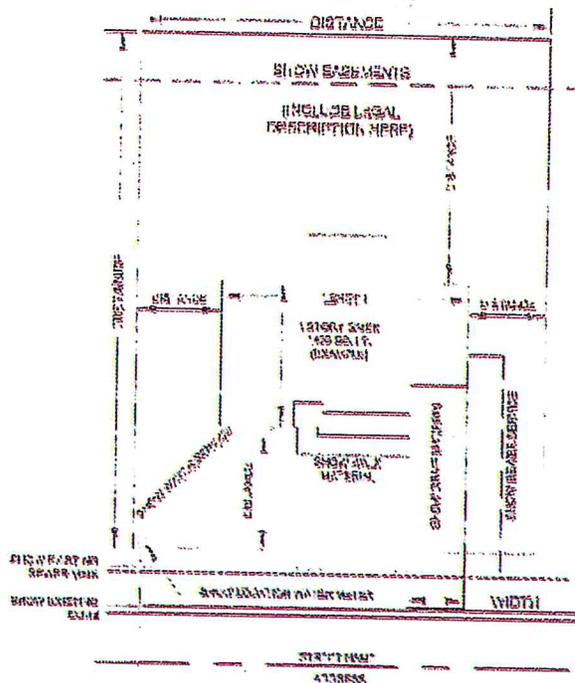
Location of Property: _____

Comments: _____

Approved: _____ Date: _____

NOTES AND COMMENTS:

SITE PLAN



RESUMED THROUGH SITE PLAN INFORMATION

01. SITE PLAN DRAWN TO SCALE
02. LEGAL DESCRIPTION OF LOT TRACT
03. PROPERTY LINES SHOWN WITH DISTANCE AND BEARINGS
04. RIGHT OF WAYS, EASEMENT AND SETBACKS
05. NAME OF STREET AND ADDRESS OF STRUCTURE
06. ALL EXISTING AND PROPOSED STRUCTURES
07. ALL EXISTING & PROPOSED SIDEWALKS, PATIOS, DECKS, & DRIVEWAYS WITH SIZE OF EACH
08. ALL DRAINAGE PIPES WITH SIZES AND MATERIALS
09. DRAINAGE DIRECTION OF LOT
10. APPROXIMATE LOCATION OF EXISTING WATER AND SEWER MAINS AND SERVICES TO STRUCTURES

3 201001 E. TRADEWAY 3 201001 E. TRADEWAY 3 201001 E. TRADEWAY 3 201001 E. TRADEWAY