To: Coaches

From: Matt Gray

Date: June 13, 2016

Registration for the Russellville Recreation and Parks Department's fall softball league will begin on Monday, July 11 and end at 5:00pm on July 22. You may register at the Hughes Community Center from 7:00am to 5:00pm, Monday through Friday. The tentative starting date for the league is August 8.

A divisional meeting will be held on Monday, July 25 at 6:30pm in the Hughes Center. At the divisional meeting, administrators and teams will decide which division each team will participate. Managers from each team should be present at this meeting. All decisions about divisions at this meeting will be final and the schedules will be drawn from the divisions decided.

Due to the growing number of coed teams in the fall, coed games will be played on Monday and Tuesday nights. However, the night(s) of play and how many divisions will be decided by the number of teams entered. You may play twice on the same night. There must be enough teams registered to conduct a coed division. You may play in the men's division and the coed division.

Field reservation for practices are made at the Hughes Center during the office hours of 7:00am to 5:00pm. Practice times that may be scheduled are from 5:00pm to 6:30pm or 6:30pm to 8:00pm on weekdays. There is a $15.00 fee for practice reservations. Only one practice will be reserved per team per week. Reservations will not be taken over the phone. Reservations for practice times are available during the current week and the following week.

Enclosed you will find a roster form and a league entry form. The roster form requires a parent to sign for any player that is sixteen or seventeen years of age. If a parent does not sign, the player is not eligible to play in the league. During our registration period all forms must be returned with the league entry fee for your team to be entered into the league. The roster form must be completed with phone numbers, birthdates for each player and the player's signature to be eligible to play. Please remember that any additions to your roster after the deadline will be roster additions with a twenty-five dollar fee. Since we cannot accept rosters that we cannot read, please type or print all forms. Additional forms are available at the Hughes Community Center or you may get the forms on our website at www.russellvillearkansas.org. Please contact me if you have any questions at 880-1519 or 968-1272.

2016 FALL SOFTBALL
Russellville Recreation and Parks Department

Registration: July 11 to July 22
Hours: 7:00 am to 5:00 pm
Hughes Center - 1000 East Parkway

It is strongly recommended that you do not wait until the last day to register. There will be a late sign-up time on Monday, July 25 from 7:00am until 12:00pm. An extra $50 fee will be charged for late signups

Must have: Entry Fee ($425)
League Entry Form
Team Roster

All forms must be legible and filled out completely. Please make sure the team manager signs all forms.

Divisional Meeting: July 25 6:30pm Hughes Center

Nights of Play: The nights of play will depend on how many teams are entered into the league. This fall the coed games will be played on Monday and Tuesday nights.

Tentative Starting Date: August 8

Additional Information: You may obtain additional information by contacting the Hughes Center at 968-1272

Russellville Recreation and Parks Department
2016 Fall League Entry Form

☐ Men Softball ☐ Women Softball ☐ Coed Softball

Team Name _____ Date: _____

All correspondence will be mailed to the manager. ***An assistant manager must be listed.***

Manager _____ Assistant Manager _____

Address _____ Address _____

City _____ Zip _____ City _____ Zip _____

Home Phone _____ Home Phone _____

Business Phone _____ Business Phone _____

E-mail Address _____ E-mail Address _____

☐ New Team ☐ Returning Team ☐ Returning Team with New Name

If a team has six or more returning players it is considered the same team.

The number of teams which register to play will determine the number of divisions scheduled. Check the division you believe is best for your team with Division I being the highest and Division III the lowest.

☐ Division I ☐ Division II ☐ Division III (if scheduled)

If you are registering for a lower division, please list the teams and divisions that your players have participated the past two seasons.

_____ Players from Team Name: _____ Division _____

_____ Players from Team Name: _____ Division _____

_____ Players from Team Name: _____ Division _____

_____ Players from Team Name: _____ Division _____

This form with the league **entry fee** and a completed **roster** must be turned into this department before the registration deadline for league entry. I, the undersigned, am listed as manager of this team and understand that all correspondence will be mailed to only me. I am responsible to relate any information to my players. I have paid all fees and turned in all forms required to register my team in the RRPD Sports Program specified.

_____
Signature of Manager

Office Use Only

Date Received _____ Amount Received _____ Check Number _____

Receipt Number _____ Received By _____

RUSSELLVILLE PARKS DEPARTMENT ADULT SOFTBALL LEAGUE WAIVER ROSTER

Team Name	Manager	Phone

Print Player's Name	Player's Signature (Parent must sign if player is 16 or 17)	Date of Birth	Phone(s)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11			
12			
13.			
14.			
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21.			
22.			
23.			
24.			
25.			

MY SIGNATURE INDICATES THAT I HAVE READ AND UNDERSTAND THE INFORMATION CONTAINED BELOW.
I am a member of the above named team and, as a participant, will abide by all the rules, regulations and policies set forth by the City of Russellville Recreation and Parks Department, I understand participation in athletic activities may have an element of hazard or inherent danger, and I take full responsibility for my actions and physical condition. I hereby for myself, my heirs, executors and administrators agree to indemnify and hold the City of Russellville Recreation and Park Department and its employees, representatives, successors and assigns harmless from any liability, loss, cost or expense (including attorney's fees, medical and ambulance costs) that may occur while participating. In case of emergency, I give my permission for emergency medical treatment. This form shall be considered valid until canceled or changed in writing by the undersigned participant/parent/guardian. **THIS WAIVER MUST BE SIGNED BY EVERY PLAYER ON THE TEAM (OR THEIR PARENT/GUARDIAN). COMPLETE FORM WITH ALL SIGNATURES AND INFO MUST BE SUBMITTED AT THE TIME OF REGISTRATION.**

Coach's Signature Verifying AUTHENTICITY of Signatures: _____ **Date:** _____

For Office Use Only Date Received by Office: _____ Number of Players on Roster: _____