

**RUSSELLVILLE AIRPORT COMMISSION**

**Annotated Agenda**

**DATE 2/22/2022**

**MEMBERS PRESENT:**

Bill Rowlett \_\_\_\_\_  
Kevin Burnham \_\_\_\_\_  
Nathan George \_\_\_\_\_  
Paul Horney \_\_\_\_\_  
Dwight Talburt \_\_\_\_\_  
Les Teaff \_\_\_\_\_  
Bill West \_\_\_\_\_

Airport Manager:  
Keith Frazier \_\_\_\_\_

**GUESTS:**

Radio \_\_\_\_\_  
News Sean Ingram  
  
Bob Chatman \_\_\_\_\_  
  
Shawn Harris \_\_\_\_\_  
  
Mayor Richard Harris \_\_\_\_\_

**Meeting Started at \_\_\_\_\_ PM**

**Introduction of Guests**

**Accept the Minutes 11/30/2021**

Motioned by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Introduction of Guest:

**Manager's Report**

**Jet A Sales in December 2021:5871 gallons**

**Jet A Sales in January 2022- 4359 Gallons**

**AVGAS Sales in December 2021:3550 gallons**

**AVGAS Sales in January 2022- 3891 Gallons**

**Total Fuel Volume in December 2021-9421 gallons**

**Total Fuel Volume in January 2022 - 8250 Gallons**

**Self Service Statistics December 2021 : 858 gallons 57 sales,24.17% of AVGAS Volume, 9.11% of Total Volume, 15.05 gallons average per sale**

**Self Service Statistics January 2022 :480.2 gallons 49 sales,16.35% of AVGAS Volume, 7.71% of Total Volume, 12.97 gallons average per sale**

**26.12% increase compared last December 2021**

**End of December 2021 YTD Fuel Volume : 121,016 gallons which is a**

End of January 2022 YTD Fuel Volume : 8250 gallons which is a 4.65% decrease compared last January 2021

Financial - Accounts Receivable Aging for December 2021 2>90

Financial - Accounts Receivable Aging for January 2022 2>90 Days

City Hanger Occupancy in December 2021 was: 74.42% City Enclosed Hangar 100% City Shade Hangars 40 % Private Hangars 100%

City Hanger Occupancy in January 2022 was : 74.42% City Enclosed Hangar 100% City Shade Hangars 40 % Private Hangars 100%

Self Sufficiency for December 2021 :43.42% / 42.08% Updated Financial Report

Self Sufficiency for January 2022 : 57.53% / 57.53% Updated Financial Report

**MANAGER’S REPORT / FINANCIAL REPORT:**

Accept the Manager’s \_\_\_\_\_

Motioned by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**OLD BUSINESS**

1. 2021 AIP Grant Project- Bob Chatman
2. 2023 CIP Changes and BIL-Frazier
3. 2022 Budget Capital Expenditure (GPU)
4. Permanent Non-Aeronautical Use of Land Application update - Frazier
5. Hangar Construction Update-Bob Chatman
6. Commissioner’s Expiring Terms Bill West and Lest Teaff and consideration for reappointment- Frazier

**NEW BUSINESS:**

1. Department of Aeronautics funding updates for FY22&23- Frazier
2. RFP for Fuel Provider- Frazier

**MISCELLANEOUS:**

MEETING ADJOURNED : \_\_\_\_\_ PM