

RUSSELLVILLE CIVIL SERVICE COMMISSION MINUTES
February 28, 2023, 5:00 p.m.,
Central Fire Station, Russellville and Online via Google Meets

Commissioners:

Mark Lykins, Chairman Present
Toni Bachman, Present
Jon Brown, Present
Ruben Camacho, Present
Barbara Horton, Absent
Phillip Lea, Present
Jason Ramsey, Absent

City/Department Representatives:

Trey Smith, City Attorney, Absent
David Ewing, Police Chief, Present
Kirk Slone, Fire Chief, Absent
Brent Moix, Battalion Chief, Present
Tanessa Vaughn, Human Resources, Absent

Meeting Minutes

Bachman moved and Camacho seconded motion to approve minutes of January 24, 2023. The Commission approved the minutes.

Business

- Jon Brown presented the updated Entry Level Policeman Authorized Certified List.
- Tentative date was proposed for Lieutenant promotional testing of May 11. Chief Ewing indicated that the police department was interested in changing the test for promotional testing. The commission agreed.
- Lea moved and Brown seconded a motion to read by title only with summary, "Police Department Entry-Level Physical Agility Test Layout", Appendix 7.0 to Civil Service Commission Rules and Regulations. The new appendix details historical and continuing practice for clarity and repeatability, including the length, obstacles and pass/fail criteria of the test. The Commission approved the motion. This constitutes the third reading.
 - Lea moved and Camacho seconded the adoption of the rule change above. The Commission approved the motion.
- The Commission discussed allowing Jason Hedgecock to interview. Jason missed his interview on February 11. The Commission agreed to allow him to interview on March 11.
- Chairman Lykins gave a list of suggested changes in the new hire process for the police department. The handout is attached. Discussion ensued focusing on the application process and whether to keep it open or not, the order and frequency of testing and the legal notice of testing. It was agreed that the list of suggested changes were not ready to be acted on. It was also agreed that the Commission would conduct new hire testing and interviews for the current list of applicants on March 11.
- Lea moved and Camacho seconded to enter executive session to discuss the Entry Level Policeman Authorized Certified List. Chief Moix left the room and the audio recording was stopped. Camacho moved and Bachman seconded removing Tyler Bowen from the Certified List.
- Meeting was adjourned