

Agenda
Russellville City Council Meeting
Thursday, May 18, 2023 6:00 p.m.

- Welcome and Call to Order.** Mayor Fred Teague
- Invocation.** Tony Griffin -1st United Methodist, Russellville
- Roll Call.** Gina Skelton, City Clerk-Treasurer
- Approval of Minutes.** April 11, 2023 and April 20, 2023
- Financial Report.** Robin Johnson, Finance Director
- Mayor's Report.** No Report
- Departmental Report.** Public Works
- Personnel Committee.** **Paul Gray (Chairman), Seth Bradley, Nathan George and Emily Young.**

No Report
- Finance Committee.** **Finance Committee Members. Eric Westcott (Chairman), Shawn Harris, Justin Keller and Chris Olson.**

Item 1. Appropriation

Appropriated from the city General Fund 2021 Year End Carry Over Balance the sum of **\$27,989.00** to be used for the following purposes:

Fund the June 1st, 2023 Stipend for the Street Fund Employees Salaries, FICA Expense, and Non Uniform Pension with Anticipated Pay Date of June 9th, 2023. Employee must have an active status at pay date and be hired by 05.01.23 to qualify for Stipend. Per APERS rules, this Stipend is being excluded from Earnings.

02-202-5111	SALARIES	\$ 26,000.00
02-202-5181	FICA	\$ 1,989.00

REVISION REMOVES THE APERS PORTION OF THE EXPENSE.

Item 2. Appropriation

Appropriated \$194,910 for a contingent award of a 90/10 FAA Grant in the

amount of \$174,969 and matching funds from the General Fund **2022 Year End Carry Forward Balance** the sum of **\$19,941.00** to be used for the following purposes:

Runway remarking Project and Engineering for the Airport Apron Improvement Project

FUND: CAPITAL ASSET

DEPARTMENT: MUNICIPAL AIRPORT

REVENUE:	
04-113-4171 TRANSFER OF FUNDS	\$ 19,941.00
04-113-4215 AIRPORT GRANT	\$174,969.00

EXPENDITURE:	
04-113-5353 RUNWAY IMPROVEMENT GRANT	\$ 46,338.00
04-113-5355 AIRPORT APRON IMPROVEMENTS	\$148,572.00

Item 3. Appropriation

Appropriated from the city General Fund 2022 Year End Carry Over Balance the sum of **\$210,685.88** to be used for the following purposes:

Fund the June 1st, 2023 Stipend for the General Fund Departments Salaries, FICA Expense, and Non Uniform Pension with Anticipated Pay Date of June 9th, 2023. Employee must have an active status at pay date and be hired by 05.01.23 to qualify for Stipend. Per APERS rules, this Stipend is being excluded from Earning.

01-XXX-51XX	SALARIES	\$184,000.00
01-XXX-5112	PART TIME SALARIES	\$ 14,500.00
01-XXX-5181	FICA	\$ 11,685.55

REVISION INCREASES PART TIME SALARIES BY \$3,500.00 AND REMOVES THE APERS PORTION OF THE EXPENSE.

See Attached for the amounts for each of the departments:

Administration, Mayor, Information Technology, District Court, Aquatic Center, Animal Control, Parks and Recreation, Fire Department, Police Department, City Attorney, Municipal Airport and Planning and Development.

Item 4. Consideration of reimbursement request from Main Street Russellville for the 1st quarter 2023 expenses in the amount of \$15,000.00.

Item 5. Consideration of a Resolution to Accepting the Lowest Responsible BID for the Schoolhouse Trails Project, Ph. 2, Job 080671; to Authorize the Mayor and City Clerk-Treasurer to Enter Into an Agreement and Execute Other Necessary Documents for Said Project for the City of Russellville, Arkansas and for Other Purpose. Sponsored by Glenn Newman, City Engineer

Unfinished (Old) Business.

Item 1. Consideration of an Ordinance Adopting Permit and Review Fees Associated With the Current Edition of the Arkansas State Codes as Adopted by the City and a City Code, Codifying the Established Fees Into a City Code and for Other Purposes **Second of Three Readings.** Sponsored by Russellville fire Department.

CHAPTER 2 - PERMIT AND REVIEW FEES

SUBCHAPTER 1 - BUILDING PERMIT FEES

SUBCHAPTER 2 - MECHANICAL PERMIT FEES

SUBCHAPTER 3 - ELECTRICAL PERMIT FEES

SUBCHAPTER 4 - PLUMBING PERMIT FEES

SUBCHAPTER 5 - COMMERCIAL DEMOLITION PERMIT FEES

SUBCHAPTER 6 - LICENSED CARE SERVICES

SUBCHAPTER 7 - ARCHITECTURAL PLAN REVIEW

SUBCHAPTER 8 - FIRE SPRINKLER PLAN REVIEW

SUBCHAPTER 9 - FIRE ALARM PLAN REVIEW

SUBCHAPTER 10 - SOLAR PLAN REVIEW

SUBCHAPTER 11 – OPEN BURN PERMIT FEE (COMMERCIAL)

Item 2. Consideration of an Ordinance Adopting the Current Edition of the Arkansas Codes, as Written; Providing for a Penalty; Codifying the State Codes Into a City Code and for Other Purposes. **Third and Final Reading.** Sponsored by Russellville fire Department

Item 3. Consideration of an Ordinance Submitting to the Voters of the City of Russellville, Arkansas, and Other Affected Persons, the Question of Annexation to Said City of Russellville Certain Contiguous Territory as Described by the Legal Description and Map attached With This Ordinance and Incorporated by Reference and for Other Purposes. Special Election on November 14, 2023. **Second of Three Readings.** Sara Jondahl, Planning Department

Item 4. Consideration of an Ordinance Amending the Zoning Code for the City of Russellville, Arkansas, Ordinance 2443, and for Other Purposes. **Second of Three Readings.** (ZONE-0323-000343) Unanimously recommended by the Planning Commission.

Item 5. Consideration of an Ordinance Amending the Land Subdivision and Development Code for the City of Russellville, Arkansas, Ordinance No. 2444, and for Other Purposes. **Second of Three Readings.** (ZONE-0323-000344) Unanimously recommended by the Planning Commission.

New Business.

Item 1. Consideration of an Ordinance Rezoning Certain Realty in the City of Russellville, Arkansas and For Other Purposes. (Rezoning a property from R-2/M-2 to M-1, located at 3300 Bernice Ave). **First of Two Readings.** Submitted by Barrett & Associates on behalf of Molly B Enterprises. Unanimously recommended

Item 2. Consideration of an Ordinance Rezoning Certain Realty in the City of Russellville, Arkansas and For Other Purposes. (Rezoning property from R-2 to M-1, located along S Frankfort between the 3300 block and the 4000 block of S Frankfort Ave). **First of Two Readings.** Submitted by the City of Russellville. Unanimously recommended by the Planning Commission.

Item 3. Consideration of an Ordinance Rezoning Certain Realty in the City of Russellville, Arkansas and For Other Purposes (rezoning property from R-3 to M-1, located at 3036 E 16th Street) Submitted by the City of Russellville. Unanimously recommended by the Planning Commission.

Item 4. Consideration of a Resolution Setting a Public Hearing for the Vacation of East Ten Feet of the North Greenwich Avenue Adjacent to Lot 7 and the North Fifteen Feet of the West 92 Feet of East "E" Street Along Lots 7 & 8, Block 86, J.L. Shinn Addition, City of Russellville, Arkansas; and for Other Purposes. Submitted by Barrett & Associates on behalf of Wendy Tran. Unanimously recommended by the Planning Commission.

- ❖ Agenda Prep for Finance Committee Meeting, Tuesday, June 6, 2023 at 5:30 p.m. at City Hall First Floor Conference Room followed by the City Council Agenda Prep Meeting at 6:00 p.m.
- ❖ Finance Committee Meeting, Thursday, June 13, 2023 at 5:30 p.m. at City Hall Council Chambers followed by City Council Meeting at 6:00 p.m.

Adjourn.