

RUSSELLVILLE AIRPORT COMMISSION

Annotated Agenda

DATE 7/28/2020

MEMBERS PRESENT:

Bill Rowlett abs
Kevin Burnham abs
Nathan George X
Paul Horney X
Dwight Talburt X
Les Teaff X
Bill West abs

GUESTS:

Radio none
News none

Bob Chatman X

Rick Harrell abs

Mayor Richard Harris abs

Airport Manager:

Keith Frazier X

Meeting Started at 6:07 PM

Introduction of Guests

Accept the Minutes 6/23/2020 vote 4/0

Motioned by: NG

Seconded by: PH

Introduction of Guest: Luke Sayer

Manager's Report

Jet A Sales in June: 7544 gallons

AVGAS Sales in June: 3052 gallons

Total Fuel Volume in June: 10596 gallons

Self Service Statistics June : 1070.6 gallons 76 sales, 35.08 % of AVGAS Volume, 10.10% of Total Volume, 14.09 average gallons per sale

End of June YTD Fuel Volume : 41,274 gallons which is a 11.01% decrease compared last June 2019

Financial - Accounts Receivable Aging for June 2>90

**City Hanger Occupancy in June, 2020 was: 70.69% City Enclosed Hangar 100%
City Shade Hangars 35% Private Hangars 100%**

Self Sufficiency for June 2020: 109.67% / 73.34%

MANAGER’S REPORT / FINANCIAL REPORT:

Accept the Manager’s _____ vote 4/0

Motioned by: _____ **NG**

Seconded by: _____ **PH**

OLD BUSINESS

1. AIP Grant FY-19 Update- Bob Chatman : All work completed on original overlay project. A small amount of change order for some additional pipe drainage remains. Lighting project is complete and final pay request has been submitted to FAA. New light/power building, PAPI lights, and LED runway/taxiway lighting complete and in operation.
2. Update on Specialty Propeller Services : Last communication was July 6th. Phone calls are not being returned. Status is unknown.

NEW BUSINESS:

1. RFQ for Engineering Services review and recommendation: Proposals were submitted by Miller-Newell, McClelland, and Crafton-Tull Engineering firms. A general discussion of three applicants followed with individual scoring by the commissioners and submission to Airport Manager.

MISCELLANEOUS:

1. Review and discussion of letter to be sent Stanley Ferguson, an ag operator from Des Arc. Mr. Ferguson comes to KRUE 3-4 annually. He has operated in an unsafe manner for other aircraft traffic by refilling his plane on an active runway and left debris to be cleaned up by airport staff. He has refilled the plane while sitting on an active runway. He brings his own fuel and does not purchase any from KRUE. The letter detailed the unacceptable actions by Mr. Ferguson, listed the areas he may use on the airport, specified he must cleanup after each use, and pay a \$300 per day Airport Use Fee. A motion was made and seconded to amend the letter to state the fee will be \$300 for a one or two day (consecutive) use of the KRUE airport. Vote was 4/0 to send the revised letter.

MEETING ADJOURNED : _____ 6:46 _____ PM