

Agenda
Russellville City Council Meeting
Thursday, September 15, 2022 6:00 p.m.

- Welcome and Call to Order.** Mayor Richard Harris
- Invocation.** Lee Dorsey, Pilgrim Rest Missionary Baptist Church
- Roll Call.** Gina Skelton, City Clerk-Treasurer
- Approval of Minutes.** August 4, 2022 and August 18, 2022
- Financial Report.** Robin Johnson, Finance Director
- Mayor's Report.** No Report
- Departmental Report.** Police Department
- Personnel Committee.** Rick Harrell (Chairperson), Shawn Harris, Justin Keller and Paul Gray.
- Item 1.** Consideration of an Ordinance Amending a Section of the City of Russellville Personnel Policy Manual and for Other Purposes. Sponsor Personnel Committee
- Finance Committee.** Eric Westcott (Chairperson), Mark Tripp, Phyllis Carruth and Chris Olson.
- Item 1.** Consideration of a Resolution Authorizing the Finance Director to Open a New Checking Account and Restricted Fund With Centennial Bank for the Russellville EMS Services Fund and for Other Purposes. Submitted by Finance Director
- Item 2. Appropriation**
- Appropriated from the City General Fund Reserve the sum of **\$64,000.00** to be used for the following purposes:
- Increase the Airport AV Gas and Jet Fuel Revenue and Expense Budget**
- DEPARTMENT: MUNICIPAL AIRPORT**
- | | |
|---|---------------------|
| REVENUE: 01-113-4227 AV GAS FUEL SALES | \$ 36,000.00 |
| 01-113-4228 JET A FUEL SALES | \$ |
- 28,000.00**

EXPENDITURE: 01-113-5227 AV GAS FUEL PURCHASE \$ 36,000.00
01-113-5228 JET A FUEL PURCHASE \$

28,000.00

Item 3. Appropriation

Appropriated from the City General Fund Reserve the sum of **\$2,693.49** to be used for the following purposes:

Pass through of an insurance claim for the repair of a 2021 Ford Explorer Police Interceptor which was damaged in a vehicle accident on July 22, 2022.

Department: Police Department

REVENUE: 01-111-4161 INSURANCE REIMBURSEMENT \$ 2,693.49
EXPENDITURE: 01-111-5214 VEHICLE MAINT \$ 2,693.49

Item 4. Appropriation

Appropriated from the General Fund 2021 Carry Over Balance for the General Fund the sum of **\$15,445.48** to be used for the following purposes:

Purchase of Two Network Printers

FUND: Capital Asset Fund

DEPARTMENT: INFORMATION TECHNOLOGY

REVENUE: 04-103-4171 TRANSFER OF FUNDS \$15,445.48
EXPENDITURE: 04-103-5652 PRINTERS AND COPIERS \$15,445.48

Item 5. Consideration of a Resolution Authorizing the Mayor and City Clerk Treasurer to Apply for a Matching Grant Within The Tourism Attraction Feasibility Study Grant Program Administrated by the Arkansas Department of Parks and Tourism for a Feasibility Study on a Whitewater Park; to Accept Said Matching Grant; to Commit City Funds to Match the Grant Applied for and for Other Purposes. Submitted by Mayor Richard Harris

Item 6. Appropriation

Appropriated from the City General Fund Reserve the sum of **\$2,168.04** to be used for the following purposes:

Pass through of an insurance claim for the repair of a 2021 Ford Police Interceptor in an accident which occurred on August 6th 2022.

DEPARTMENT: **POLICE DEPARTMENT**

REVENUE: 01-111-4161 INSURANCE REIMBURSEMENT \$ 2,168.04

EXPENDITURE: 01-111-5214 VEHICLE MAINT \$ 2,168.04

Item 7. Appropriation

Appropriated from the Reserves of the Street Fund the sum of \$31,238.96 to be used for the following purposes:

Provide additional funding for the Public Works Department Fuel Expense Due to the Higher than Anticipated Fuel Cost.

DEPARTMENT: **STREET ADMINISTRATION**

EXPENDITURE: 02.202.5212 VEHICLE GAS \$31,238.96

Item 8. Appropriation

Appropriated from the General Fund 2021 Year End Carry Over Balance the sum of \$65,933.76 to be used for the following purposes:

Additional Funding for Multiple Department Vehicle Fuel Expense Due to Higher than Anticipated Fuel Cost

Departments (Multiple) in Account 5212 Vehicle Allowance/Gas

Mayor's Office	01.102	\$ 2,587.50
Animal Control	01.107	\$ 1,520.27
Parks and Recreation	01.109	\$ 14,207.53
Fire	01.110	\$ 15,238.64
Police	01.111	\$ 31,852.61
Airport	01.113	\$ <u>527.22</u>
	Total	\$ 65,933.76

Item 9. Appropriation

Appropriated from the General Fund **2021 Year End Roll Over Balance** the sum of \$208,150 to be used for the following purposes:

For 2 Dodge Durango Patrol Vehicles and 2 Dodge Durango Admin Vehicles and the Required Equipment

FUND: **CAPITAL ASSET**

DEPARTMENT: POLICE DEPARTMENT

REVENUE: 04-111-4171 FUNDS TRANSFER \$ 208,150.00
EXPENDITURE: 04-111-5513 VEHICLES \$ 208,150.00

Unfinished (Old) Business.

- Item 1.** Consideration of an Ordinance Vacating and Abandoning a Portion of a 10' Utility/Drainage Easement on the Rear or North Side of Lots 23, 24, 25, and Along the Northeast Property Line of Lot 26; Less and Except the Red and White Hatched Area on Lot 26 as Depicted in Exhibit B, of The Center, Phase III, City of Russellville, Arkansas and for Other Purposes. **Second of Three Readings.** Submitted by Sarah Maurer, Larry Walker, Steven Smith, and Stacey Crigger.
- Item 2.** Consideration of an Ordinance Repealing Ordinance 1918, The Banning of Specific Breeds of Dogs Within City Limits ad for Other Purposes. **Second of Three Readings.** Submitted by Justin Keller
- Item 3.** Consideration of an Ordinance Rezoning Certain Realty in the City of Russellville, Arkansas and for Other Purposes. **Second of Three Readings.** Submitted by John Harris.
- Item 4.** Consideration of an Ordinance Approving the Private Club Permit for River Valley Hospitality No. 1, Inc., and Allowing for the Application of the Required Permits From the Arkansas Alcoholic Beverage Control Division Per Arkansas Code Annotated §3-9-222 as Amended and for Other Purposes. **Second of Three Readings.** Submitted by Mr. Edward R. Armstrong, General Counsel for ATU and Bruce Hawkins DBH Management Consultants

New Business.

Public Hearing

- Item 1.** Consideration of an Ordinance Vacating and Abandoning a Portion of 15' of East G Street ROW and a 20' Alley Located at 414 East G Street, City of Russellville, Arkansas and for Other Purposes. Submitted by Barrett & Associates on behalf of Dylin Tippin and Adelia Jones.
- Item 2.** Consideration of a Resolution Granting a License in Land to Mateo Guarderas for use of a Portion of the City s Right of Way of Lot 17, Overland Park Subdivision Subject to the Terms Agreement Attached With This Resolution and for Other Purposes. Submitted by Glenn Newman, City Engineer.

- Item 3.** Consideration of an Ordinance Amending Ordinance No. 2023 Updating the Procedures for the Russellville Downtown Historic District Commission and for Other Purposes. Submitted by Sara Jondahl
- Item 4.** Consideration of a Resolution Granting a Special use Permit to to Operate an Office and Three (3) Parking Spaces for Ca Rental Business at 114 East Main Street and for Other Purposes. Submitted by Rent-a-Ride, LLC on behalf of Mary Isbell.
- Item 5.** Consideration of a Resolution Setting a Public Hearing for the Vacation of a Portion of West H Street Adjacent to Lot 6, Block 9, College Hill Addition, City of Russellville, Arkansas; and for Other Purposes. Submitted by Barrett & Associates on behalf of Richard Rogers and Barton Family Rev. Trust.
- Item 6.** Consideration of a Resolution Setting a Public Hearing for the Vacation of 60' of Unopened Right-of-Way, South Houston Place, Between Block 11 and Block 16 of the A.E. Luker Addition, City of Russellville, Arkansas; and for Other Purposes. Submitted by the Planning Commission.
- Item 7.** Consideration of a Resolution Setting a Public Hearing for the Vacation A Portion of West 2nd Street Right-of-Way Adjacent to and South of Lots 10-12, Block 9 and Lots 5-9, Block 10 of the McClure & Bayliss Addition. Submitted by Barrett & Associates on behalf of Mike Maggard, Susan Heinzen, Kirk Warren, and Anthony Fuentes. Sponsored by Planning Commission.
- Item 8.** Consideration of an Ordinance Adopting a Revised City Zoning Code by Reference for the City of Russellville, Arkansas and for Other Purposes. Sponsor by Planning Commission.
- Item 9.** Consideration of an Ordinance Adopting a Revised Land Subdivision and Development Code by Reference for the City of Russellville, Arkansas, and for Other Purposes. Sponsor Planning Commission.
- Item 10.** Consideration of a Resolution to Accept a BID for the Schoolhouse Trail Phase III Project for the City of Russellville, Arkansas; to Authorize the Mayor and City Clerk Treasurer to Enter into an Agreement for Said Project for the City of Russellville, Arkansas and for Other Purposes. Submitted by Glenn Newman, City Engineer

- ❖ Agenda Prep for Finance Committee Meeting, Tuesday, October 11, 2022 at 5:30 p.m. at City Hall First Floor Conference Room followed by the City Council Agenda Prep Meeting at 6:00 p.m.
- ❖ Finance Committee Meeting, Thursday, October 20, 2022 at 5:30 p.m. at City Hall Council Chambers followed by City Council Meeting at 6:00 p.m.

Adjourn.