

Agenda
Russellville City Council Meeting
Thursday, November 16, 2023 at 6:00 p.m.

- Welcome and Call to Order.** Mayor Fred Teague
- Invocation.** Mark Pagley, New Life Church
- Roll Call.** Gina Skelton, City Clerk-Treasurer
- Approval of Minutes.** October 4, 2023 and October 19, 2023
- Financial Report.**
- Mayor's Report.** None.
- Departmental Report.** Terry Thomas, Director of Parks & Rec Department
- Personnel Committee.** **Paul Gray (Chairman), Seth Bradley, Michele Barraza and Emily Young.**
- No Report.**
- Finance Committee.** **Eric Westcott (Chairman), Nathan George Harris, Justin Keller and Chris Olson.**

Item 1. Consideration of a Resolution Removing the Name of the City's Bank Account and Credit Cards of the Previous Finance Director and for Other Purposes. Sponsored by Mayor Fred Teague

Item 2. Appropriation.

Appropriation from the General Fund 2022 Carry Over Balance the sum of **\$28,798** to be used for the following purpose:

Funding for Conduit Connecting to the DIG Project Conduct Providing a Path of Connected Conduit between Central Fire and City Hall.

FUND: GENERAL FUND 01

DEPARTMENT: INFORMATION TECHNOLOGY 103

01-103-5611 INFRASTRUCTURE DEVELOPMENT \$28,798.00

Item 3. Consideration of a Resolution Providing for the Adoption of the General Fund Revenues and Expenditures Budget for the City of Russellville, Arkansas, for the Twelve (12) Months Beginning January 1, 2024 and Ending December 31, 2024, Appropriating Money for Each Item of Expenditure Therein Provided and for

Other Purposes. Sponsored by Mayor Fred Teague

Item 4. Consideration of a Resolution Providing for the Adoption of the Street Fund Administration Revenues and Expenditures Budget for the City of Russellville, Arkansas, for the Twelve (12) Months Beginning January 1, 2024 and Ending December 31, 2024, Appropriating Money for Each Item of Expenditure Therein Provided and for Other Purposes. Sponsored by Mayor Fred Teague

Item 5. Appropriation.

Appropriated from the City General Fund 2022 Year End Carry Over Balance the sum of **\$27,989.00** to be used for the following purposes:

Fund the December 2023 Stipend for the Street Fund Employees' Salaries, FICA Expense with Anticipated Pay Date of December 8th, 2023. Employee must have an active status at pay date and be hired by 11.01.23 to qualify for Stipend. Per APERS rules, this Stipend is being excluded from Earning.

01-XXX-51XX SALARIES	\$26,000.00
01-XXX-5181 FICA	\$ 1,989.00

Item 6. Appropriation.

Appropriated from the City General Fund 2022 Year End Carry Over Balance the sum of **\$22,400** to be used for the following purposes:

Funding for City's Portion of the Airport Taxiway Bravo Construction Additional project including a Pass through Grant of \$200,000 from the Arkansas Division of Aeronautics

FUND: GENERAL FUND 01
DEPARTMENT: ADMINISTRATIVE - 101

EXPENDITURE:
01-101-6007 TRANSFER TO CAPITAL ASSET \$22,400

FUND: CAPITAL ASSET FUND - 04
DEPARTMENT: RUSSELLVILLE AIRPORT - 113

REVENUE:	04-113-4171 TRANSFER OF FUNDS	\$22,400
	04-113-4215 AIRPORT GRANT	\$200,000

EXPENDITURE:
04-113-5326 TAXIWAY IMPROVEMENTS \$222,400

Item 6a. Consideration of a Resolution Authorizing the Mayor and City Clerk Treasurer to Apply for and Accept a Grant for the Russellville Municipal Airport for Airport Construction of Taxiway Bravo Improvements. Sponsored by Patrick Karp, Interim Airport Director

Item 7. Appropriation.

Appropriated from the City General Fund 2022 Year End Carry Over Balance the sum of **\$210,685.88** to be used for the following purposes:

Fund the December 2023 Stipend for the General Fund Departments Salaries, FICA Expense with Anticipated Pay Date of December 8th, 2023. Employee must have an active status at pay date and be hired by 11.01.23 to qualify for Stipend. Per APERS rules, this Stipend is being excluded from Earning.

01-XXX-51XX SALARIES	\$188,500.00
01-XXX-5112 PART TIME SALARIES	\$ 13,500.00
01-XXX-5181 FICA	\$ 11,909.00

See Attached for the amounts for each of the departments:

Administration, Mayor, Information Technology, District Court, Aquatic Center, Animal Control, Parks and Recreation, Fire Department, Police Department, City Attorney, Municipal Airport and Planning and Development.

Unfinished (Old) Business.

- Item 1.** Consideration of an Ordinance or the ACEDP grant for Phoenix Innovations and for Other Legal Purposes. **Second and Final Reading**
Sponsored by Mayor Fred Teague

New Business.

- Item 1.** Public Hearing

- Item 1a.** Consideration of an Ordinance for the Vacation of a Twenty Foot Alley Behind Lots 3, Block 1, North Side Addition, City of Russellville, Arkansas and for Other Purposes. Submitted by Drake Adams and John Unanimously recommended by the Planning Commission.

- Item 2.** Consideration of an Ordinance Codifying Existing Offenses Involving Public Safety, Health and Welfare; Declaring Violations of the Code to be a Misdemeanor; Providing Penalties; Providing for the Repeal of Existing Ordinances or Sections of Ordinances in Conflict Herein; and for Other Purposes. Sponsored by Trey Smith, City Attorney

- Item 3.** Consideration of an Ordinance Codifying Existing City Ordinances Involving Traffic and Parking Offenses; Declaring Violations of the Code to be a Civil Violation; Providing Penalties; Providing for the Repeal of Existing City Ordinances or Sections of Ordinances in Conflict Herein; and and for Other Purposes. Sponsored by Trey Smith, City Attorney

- Item 4.** Consideration of an Ordinance Codifying Existing City Franchise Fees with Utilities for use of the City's Right of Ways; Setting a fee for the

Usage of the City's Right of Ways; Providing for the Repeal of Existing Ordinances or Sections of Ordinances in Conflict Herein; and and for Other Purposes. Sponsored by Trey Smith, City Attorney

Item 5. Consideration of an Ordinance Amending the Russellville Oakland Cemetery Commission Code Adopted Ordinance No. 2444 and for Other Purposes. Submitted by the City of Russellville. (ZONE-1023-000443). Unanimously recommended approval by the Planning Commission.

Item 6. Consideration of a Resolution Adopting an Updated City Master Trails Plan and for Other Matters Prescribed Thereto. Sponsored by Terry Thomas, Parks & Rec Director

Item 7. Consideration of an Ordinance for the Zone Text Amendment to Adopt Proposed Changes to the Russellville Zoning Code. Submitted by the City of Russellville. (ZONE-1023-000443). Unanimously recommended Approval by the Planning Commission.

- ❖ Agenda Prep for Finance Committee Meeting, Tuesday, December 12, 2023 at 5:30 p.m. at City Hall First Floor Conference Room followed by the City Council Agenda Prep Meeting at 6:00 p.m.
- ❖ Finance Committee Meeting, Thursday, December 21, 2023 at 5:30 p.m. at City Hall Council Chambers followed by City Council Meeting at 6:00 p.m.

Adjourn.