

Agenda
Russellville City Council Meeting
Thursday, November 17, 2022 6:00 p.m.

Welcome and Call to Order. Mayor Richard Harris

Invocation. Tim Tripp, Westside Church of Christ

Roll Call. Gina Skelton, City Clerk-Treasurer

Approval of Minutes. October 20, 2022

Financial Report. Robin Johnson, Finance Director

Mayor's Report.

Item 1. Discussion and acknowledgment of receipt of Legislative Audit. Submitted by Gina Skelton. Roll call needs to be taken.

Departmental Report. City Corporation – Steve Mallett

Personnel Committee. Rick Harrell (Chairperson), Shawn Harris, Justin Keller and Paul Gray.

Item 1. Consideration of an Ordinance Amending a Section of the City of Russellville Personnel Policy Manual and for Other Purposes. **Third of Three Readings.** Sponsor Personnel Committee

Finance Committee. Eric Westcott (Chairperson), Mark Tripp, Phyllis Carruth and Chris Olson.

Item 1. Consideration of a Resolution Authorizing the Mayor and City Clerk-Treasurer to Execute an Offer and Acceptance for the Selling of 294.17 Acres of Real Property by State Highway 247 and for Other Purposes. Sponsored by Mayor Richard Harris

Item 2. Consideration to Resolution Expressing the Willingness of the City of Russellville to Partner With the Arkansas Department of Transportation for the Following Project, Highway 331 Improvements. Sponsored by Public Works

Item 3. Appropriation.

Appropriated from the city General Fund 2021 Year End Carry Over Balance the sum of **\$215,013.30** to be used for the following purposes:

Fund the 2022 Stipend for the General Fund Departments Salaries, FICA Expense, and Non Uniform Pension with Anticipated Pay Date of December 9th, 2022. Employee must have an active status at pay date and be hired by 11.01.22 to qualify for Stipend.

01-XXX-51XX	SALARIES	\$194,000.00
01-XXX-5181	FICA	\$ 11,303.00
01-XXX-5153	PENSION NON-UNIFORM	\$ 9,710.30

Item 4. Appropriation.

Appropriated from the city General Fund 2021 Year End Carry Over Balance the sum of **\$33,201.90** to be used for the following purposes:
Fund the 2022 Stipend for the Street Fund Employees Salaries, FICA Expense, and Non Uniform Pension with Anticipated Pay Date of December 9th, 2022. Employee must have an active status at pay date and be hired by 11.01.22 to qualify for Stipend.

02-202-5111	SALARIES	\$ 27,000.00
02-202-5181	FICA	\$ 2,065.50
02-202-5153	PENSION NON-UNIFORM	\$ 4,136.40

Item 5. Appropriation.

Appropriated from the **2021 Federal Stimulus Fund Reserves** the balance of the Fund (Est \$5,756,754.5) Plus October and November Interest into the General Fund to be used for the following purposes:

Reimbursing the General fund for Uniformed Personnel in RFD and RPD Salaries and Payroll Taxes for the Year of 2021

Fund 29 Federal Stimulus Fund

DEPARTMENT: AMERICAN RESCUE FUND GRANT

**EXPENDITURE:
29-290-6004 TRANSFER TO GENERAL FUND \$5,756,754.50**

DEPARTMENT: ADMINISTRATION

**REVENUE:
01-101-4208 GENERAL FUND REIMBURSEMENT \$ 5,756,754.50**

Item 5a. Consideration of a Resolution Amending the City and Rescue Grant Budgets for the Purpose of Claiming Police Salaries and Employer Payroll

Contributions. Sponsored by Robin Johnson, Finance Director

- Item 6.** Consideration of reimbursement request from Russellville Boys & Girls Club in the amount of \$20,000.00 for the third quarter expenses.
- Item 7.** Consideration of Resolution Authorizing the City Attorney to Renew the State Trademark Protection on the City Logo; Authorize the Finance Department to Issue a check to Pay for the Filing Fee and for other Purposes. Sponsored by Robin Johnson, Finance Director
- Item 8.** Consideration of a Resolution Allowing the Mayor and City Clerk Treasurer to Execute a Letter Agreement With the Centers for Medicare & Medicaid Services (“CMS”) on Behalf of the Russellville Fire Department Ambulance Service for the City to be Legally Responsible for any Outstanding Debt that is owed to CMS and for Other Purposes. Sponsored by the Russellville Fire Department

Unfinished (Old) Business.

- Item 1.** Consideration of an Ordinance Repealing Ordinance 1918, The Banning of Specific Breeds of Dogs Within City Limits and for Other Purposes. **Third and Final Reading.** Submitted by Justin Keller

Tabled from October 20, 2022 Meeting.

- Item 2.** Consideration of an Ordinance Amending Ordinance No. 2023 Updating the Procedures for the Russellville Downtown Historic District Commission and for Other Purposes. **Final Reading.** Submitted by Sara Jondahl
- Item 3.** Consideration of an Ordinance Vacating and Abandoning a 60’ Foot Unopened Right-of-Way, South Houston Place, Between Block 11 and Block 16 of the A.E. Luker Addition, City of Russellville, Arkansas and for Other Purposes. **Second of Three Readings.** Sponsored by Planning Commission.
- Item 4.** Consideration of an Ordinance Vacating and Abandoning a Portion of West 2nd Street Right-of-Way Adjacent to and South of Lots 10-12, Block 9 and Lots 5-9, Block 10 of the McClure & Bayliss Addition as Depicted in Exhibit A, of the Center, Phase III, City of Russellville, Arkansas and for Other Purposes. **Second of Three Readings.** Sponsored by Planning Commission.

- Item 5.** Consideration of an Ordinance Adopting a Revised City Zoning Code by Reference for the City of Russellville, Arkansas and for Other Purposes. **First of Three Readings** Sponsor by Planning Commission.
- Item 6.** Consideration of an Ordinance Adopting a Revised Land Subdivision and Development Code by Reference for the City of Russellville, Arkansas, and for Other Purposes. **Second of Three Readings.** Sponsored by Planning Commission.

New Business.

- Item 1.** Consideration of an Ordinance Rezoning Certain Reality in the City of Russellville, Arkansas and for Other Purposes. Submitted by Gary Dennis. (ZONE-1022-000291) **Unanimously recommended denial by the Planning Commission.**
- Item 2.** Consideration of a Resolution Granting a Special Special Use Permit to Operate an Automobile Sales and Service located at 1607 S. Knoxville Ave and for Other Purposes. Submitted by Randolph E. Uren on behalf of Billy Yarbrough Trust (SPUP-1022-000293) Unanimously recommended by the Planning Commission.
- Item 3.** Consideration of a Resolution Granting a Special Special Use Permit to Operate a Utility Substation Located at 1412 W C Street. Submitted by TCW on Behalf of Camp Caudle Inc. (SPUP-1022-000296) Unanimously recommended by the Planning Commission.
- Item 4.** Discussion for City Corp to Purchase Downtown Property
- ❖ Agenda Prep for Finance Committee Meeting, Tuesday, December 6, 2022 at 5:30 p.m. at City Hall First Floor Conference Room followed by the City Council Agenda Prep Meeting at 6:00 p.m.
 - ❖ Finance Committee Meeting, Thursday, December 15, 2022 at 5:30 p.m. at City Hall Council Chambers followed by City Council Meeting at 6:00 p.m.

Adjourn.