

Agenda
Russellville City Council Meeting
Thursday, October 20, 2022 6:00 p.m.

Welcome and Call to Order. Mayor Richard Harris

Invocation.

Roll Call. Gina Skelton, City Clerk-Treasurer

Approval of Minutes. September 15, 2022

Financial Report. Robin Johnson, Finance Director

Mayor's Report.

Item 1. Consideration of the Cemetery Nomination, Walter Hudson to fill the vacancy of Kenneth Startup, who decided to retire.

Item 2. Proclamation to proclaim the week of October 16-22, 2022 as Russellville Love's Cyclist Week.

Departmental Report. Parks & Rec Department, Terry Thomas

Personnel Committee. Rick Harrell (Chairperson), Shawn Harris, Justin Keller and Paul Gray.

Item 1. Consideration of an Ordinance Amending a Section of the City of Russellville Personnel Policy Manual and for Other Purposes. **Second of Three Readings.** Sponsor Personnel Committee

Finance Committee. Eric Westcott (Chairperson), Mark Tripp, Phyllis Carruth and Chris Olson.

Item 1. Consideration of a Resolution Levying Millage Taxes on all Property in the City of Russellville, Arkansas , for the Year 2022, Repealing Resolution No., 1858 and for Other Purposes. Sponsored by Finance Department

Item 2. Consideration of a Resolution Authorizing the Mayor and City Clerk-Treasurer of the City of Russellville, Arkansas, to Sign a Lease and Service Agreement and all Other Necessary Documents With Safe Haven Baby Boxes, Inc., for the use of Their Safety Devise at a City Fire Station and for Other Purposes. Sponsored by Mayor Richard Harris

Item 3. Consideration of a Resolution Authorizing the Mayor and City Clerk Treasurer to Sign a Ground Lease Agreement With Arkansas Tech University and the Division of Building Authority for the Lease of Land Where Fire Station No. 3 is Located, and for Other Purposes. Sponsored by Trey Smith, City Attorney.

Item 4. Appropriation.

Appropriated from the 2021 Street Fund Sales Tax Improvements the sum of **\$1,351,152.00** to be used for the following purposes:

Construct the Brookside Drainage Improvements 4th Street & 5th Street

Construction Contract:	\$ 1,164,935.00
Utility Relocation:	\$ 56,872.00
Easement Acquisition:	\$ 9,850.00
Construction/Utility Contingency:	\$ 116,495.00
Testing:	\$ 3,000.00

FUND: 2021 STREET SALES TAX FUND

DEPARTMENT: 2021 STREET SALES TAX IMPROVEMENT

TRANSFER BUDGET FROM 28.221.5479 DRAINAGE PROJECT IMPROVEMENTS

FROM: 28.221.5479 DRAINAGE PROJECTS \$ (1,125,000.00)

**EXPENDITURE:
28.221.5439 BROOKSIDE DRAINAGE \$1,351,152.00**

Item 4a. Consideration of a Resolution to Accept a BID for the Brookside Drainage Improvement Project for the City of Russellville, Arkansas; to Authorize the Mayor and City Clerk Treasurer to Enter Into an Agreement for Said Project for the City of Russellville, Arkansas and for Other Purposes. Submitted by Public Works Department

Item 5. Appropriation.

Appropriated from the New Economic Development Fund the sum of **\$245,000.00** to be used for the following purposes:

Purchase of Sewer Line from Russellville City Limits to the Pope County Fairgrounds From City of Dover.

DEPARTMENT: NEW ECONOMIC DEVELOPMENT FUND
ADMINISTRATIVE

EXPENDITURE:

26-101-5611 INFRASTRUCTURE DEVELOPMENT \$ 245,000.00

Item 5a. Consideration of a Resolution Authorizing the Mayor and City Clerk Treasurer to Sign an Agreement With he City of Dover to Take Possession of the Portion of the Sewer Line From the City Limits to the City of Dover Termination Point at the Pope County Fairgrounds and for Other Purposes. Sponsored by Mayor Richard Harris

Item 6. Appropriation.

Appropriated from the Fire Contingency Fund Reserve the sum of **\$43,500.00** to be used for the following purposes:

Civil Engineering for the Live Fire Training Facility Grounds

Department: Fire Department

EXPENDITURE: 20-110-5510 BUILDING \$43,500.00

Item 7. Appropriation.

Appropriated from the ACEDP Grant awarded on behalf of Phoenix Innovation the amount of **\$240,000.00**

FUND: ACEDP Grant Phoenix Innovation Project Fund 31

DEPARTMENT: ADMINISTRATION

REVENUE:

31-101-4305 ACEDP GRANT PHOENIX INNOVATION \$240,000.00

EXPENDITURE: 31-101-5252 EQUIPMENT \$240,000.00

Item 7a. Consideration of a Resolution Authorizing the Finance District to Open a New Checking Account and Restricted Fund With Centennial Bank to Direct the Community Development Block Grant Funds Received From the Arkansas Commission for the Phoenix Innovation Project and for Other Purposes. Sponsored by Robin Johnson, Finance Dissector

Item 8. Consideration of a Resolution Authorizing the Mayor and City Clerk-Treasurer to Execute an Offer and Acceptance for the Selling of 294.17 of Real Property by State Highway 247 and for Other Purposes. Sponsored

by Mayor Richard Harris

Item 9. Appropriation.

Appropriated from the General Fund 2021 Carry Over Balance for the General Fund the sum of **\$13,223.09** to be used for the following purposes:

Purchase of Inflatable Obstacle Course for the Aquatic Center

FUND: Capital Asset Fund

DEPARTMENT: AQUATIC CENTER

REVENUE: 04-106-4171 TRANSFER OF FUNDS \$13,223.09

EXPENDITURE: 04-106-5511 AQUATIC CENTER \$13,223.09

Item 10. Appropriation.

Appropriated from the City General Fund Reserve the sum of **\$11,082.22** to be used for the following purposes:

Pass through of an insurance claim for the repair RFD Engine 3 damaged by a car accident.

DEPARTMENT: RUSSELLVILLE FIRE

**REVENUE:
01-110-4161 INSURANCE REIMBURSEMENT \$ 11,082.22**

**EXPENDITURE:
01-110-5214 VEHICLE MAINTENANCE \$ 11,082.22**

Item 11. Appropriation.

Appropriated from the **Latimore Tourist Home Special Fund** the amount of **\$52,500.00** for the purpose of reimburse the expense paid for Friends of the Latimore Tourist Home

FUND: Latimore Tourist Home Special Fund (30)

DEPARTMENT: ADMINISTRATIVE

**REVENUE:
30-101-4111 AR HISTORIC PRESERVATION GRANT \$52,000.00**

30-101-4101 INTEREST **\$ 500.00**

EXPENDITURE: 30-101-5510 BUILDING **\$ 52,500.00**

- Item 12.** Consideration of reimbursement request from Main Street Russellville in the amount of \$15,000.00 for the third quarter expenses.
- Item 13.** Consideration of reimbursement request from Arkansas Valley Alliance in the amount of \$20,084.64 for the third quarter expenses.
- Item 14.** Consideration of reimbursement request from Alliance Workforce Development in the amount of \$18,937.96 for the third quarter expenses.
- Item 15.** Consideration of a Resolution to Accept a BID for Third Party Contractual Billing Services for the Russellville Fire Department Ambulance Services in the City of Russellville, Arkansas; to Authorize the Mayor and City Clerk Treasurer to Enter Into an Agreement for Said Services for the City of Russellville, Arkansas and for Other Purposes. Sponsored by RFD

Unfinished (Old) Business.

- Item 1.** Consideration of an Ordinance Vacating and Abandoning a Portion of a 10' Utility/Drainage Easement on the Rear or North Side of Lots 23, 24, 25, and Along the Northeast Property Line of Lot 26; Less and Except the Red and White Hatched Area on Lot 26 as Depicted in Exhibit B, of The Center, Phase III, City of Russellville, Arkansas and for Other Purposes. **Third and Final Reading.** Submitted by Sarah Maurer, Larry Walker, Steven Smith, and Stacey Crigger.
- Item 2.** Consideration of an Ordinance Repealing Ordinance 1918, The Banning of Specific Breeds of Dogs Within City Limits and for Other Purposes. **Third and Final Reading.** Submitted by Justin Keller
- Item 3.** Consideration of an Ordinance Approving the Private Club Permit for River Valley Hospitality No. 1, Inc., and Allowing for the Application of the Required Permits From the Arkansas Alcoholic Beverage Control Division Per Arkansas Code Annotated §3-9-222 as Amended and for Other Purposes. **Second of Three Readings.** Submitted by Mr. Edward R. Armstrong, General Counsel for ATU and Bruce Hawkins DBH Management Consultants
- Item 4.** Consideration of an Ordinance Amending Ordinance No. 2023 Updating the Procedures for the Russellville Downtown Historic District Commission and for Other Purposes. **Second of Three Readings.** Submitted by Sara Jondahl

New Business.

Item 1. Public Hearing

Item 1a. Consideration of an Ordinance Vacating and Abandoning a Portion of West H Street Adjacent to Lot 6, Block 9, College Hill Addition, of Center, Phase III, City of Russellville, Arkansas; and for Other Purposes. Sponsored by Planning Commission
Requesting the Emergency Clause be enacted.

Item 2. Public Hearing

Item 2a. Consideration of an Ordinance Vacating and Abandoning a 60' Foot Unopened Right-of-Way, South Houston Place, Between Block 11 and Block 16 of the A.E. Luker Addition, City of Russellville, Arkansas; and for Other Purposes. Submitted by the Planning Commission.

Item 3. Public Hearing

Item 3a. Consideration of an Ordinance Vacating and Abandoning a Portion of West 2nd Street Right-of-Way Adjacent to and South of Lots 10-12, Block 9 and Lots 5-9, Block 10 of the McClure & Bayliss Addition as Depicted in Exhibit A, of the Center, Phase III, City of Russellville, Arkansas, and for Other Purposes. Sponsored by Planning Commission.

Item 4. Consideration of an Ordinance Adopting a Revised City Zoning Code by Reference for the City of Russellville, Arkansas and for Other Purposes. Sponsor by Planning Commission.

Tabled from September 15, 2022 Council Meeting

Item 5. Consideration of an Ordinance Adopting a Revised Land Subdivision and Development Code by Reference for the City of Russellville, Arkansas, and for Other Purposes. Sponsor Planning Commission.

Tabled from September 15, 2022 Council Meeting

Item 6. Discussion regarding inadequate infrastructures on existing areas of town. Sponsored by Mark Tripp

- ❖ Agenda Prep for Finance Committee Meeting, Tuesday, November 8, 2022 at 5:30 p.m. at City Hall First Floor Conference Room followed by the City Council Agenda Prep Meeting at 6:00 p.m.
- ❖ Finance Committee Meeting, Thursday, November 17, 2022 at 5:30 p.m. at City Hall Council Chambers followed by City Council Meeting at 6:00 p.m.

Adjourn.