

**RUSSELLVILLE AIRPORT COMMISSION**

**Minutes**

**DATE 3/22/2022**

**MEMBERS PRESENT:**

Bill Rowlett          X    
Kevin Burnham                  
Nathan George        X    
Paul Horney                     
Dwight Talburt       X    
Les Teaff              X    
Bill West              X  

**GUESTS:**

Radio                                            
News                  Sean Ingram    
  
McClelland Engineers   X    
  
Shawn Harris                   
  
Mayor Richard Harris           

Airport Manager:  
    Keith Frazier   X  

**Meeting Started at 6:00 PM**

**Introduction of Guests**

**Accept the Minutes 2/22/2022**

Motioned by:   NG    
Seconded by:   LT   Motion Passed 5-0

Introduction of Guest:

**Manager's Report**

**Jet A Sales in February 2022: 3394 gallons**

**AVGAS Sales in February 2022: 2969 gallons**

**Total Fuel Volume in February 2022 6263 gallons**

**Self Service Statistics February 2022 : 580 gallons 40 sales, 19.53 % of AVGAS Volume, 9.26% of Total Volume, 15.05 gallons average per sale**

**End of February 2022 YTD Fuel Volume : 14,623 gallons which is a 2.52% increase compared last February 2021**

**Financial - Accounts Receivable Aging for February 2022 0>90**

**City Hanger Occupancy in February 2022 was : 77.42% City Enclosed Hangar 100%  
   City Shade Hangars 40% Private Hangars 100%**

**Self Sufficiency for February 2022 : 43.42% / 42.08% Updated Financial Report**

**MANAGER'S REPORT / FINANCIAL REPORT:**

Accept the Manager's \_\_\_\_\_ NG \_\_\_\_\_

Motioned by: \_\_\_\_\_

Motion Passed 5-0

**OLD BUSINESS**

1. Permanent Non-Aeronautical Use of Land Application update- Frazier
2. Hangar Construction Update-Frazier  
On the truck. Should be here 3/23. Second hardener coat down.
3. RFP for Fuel Provider- Frazier

**NEW BUSINESS:**

1. Update CIP- McClelland Engineers  
Introduced the McCelland team. Discussed their business operation  
AOP Sept 18<sup>th</sup>, 19<sup>th</sup> and 20<sup>th</sup>.
2. Fall fundraiser River Valley Food 4 Kids  
October 22, 2022

**MISCELLANEOUS:**

N/A

MEETING ADJOURNED : \_\_\_\_\_ 7:00 \_\_\_\_\_ PM \_\_\_\_\_