

RUSSELLVILLE FIRE DEPARTMENT

BILL EATON
MAYOR

JOHN L. COCHRAN
FIRE CHIEF

Fire Prevention Bureau



203 WEST 2nd STREET
RUSSELLVILLE, ARKANSAS 72801

(479) 968-2332
Fax: (479) 967-2087
www.russellvillearkansas.org

PLAN SUBMITTAL CHECKLIST

All submittals for commercial buildings should provide the following fire protection information:

NOTE 1: Some criteria may not be applicable to your commercial project or may not take effect until completion, i.e., premises identification. An asterisk (*) denotes a standard requirement for all commercial projects.

NOTE 2: All project plans/blueprints showing fire protection information including but not limited to, building construction, sprinklers, standpipes, alarms, fire flows, hydrant flow data or pertinent calculations shall contain applicable engineer/architectural professional certifications.

***Occupancy classification** – Arkansas Fire Prevention Code (AFPC), Volume 1 and 2 and all other referenced and applicable codes. Provide the occupancy classification(s) of the project.

***Occupant load** – AFPC, Volume 1 and 2 and all other referenced and applicable codes. Provide the occupant load and calculations for each occupancy type.

***Type of construction** – AFPC, Volume 2 and all other referenced and applicable codes. Provide the construction type of the project.

***Description** – Provide information regarding whether the project is new, a remodel or an addition to existing building.

***Square footage** – Provide information on square footage of each building/tenant space.

***Number of floors**- Include the number of floors above or below grade in the project.

Fire-rated walls – Provide plans in accordance to AFPC, Volume 2 and all other referenced and applicable codes in regard to separation.

Automatic sprinkler systems - Provide plans in accordance to AFPC, Volume 1 and 2, NFPA 13, NFPA 13R and all other referenced and applicable codes, indicating fire department connection and hydrants approved by fire official.

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Standpipe systems - Provide plans in accordance to AFPC, Volume 1 and 2, NFPA 14 and all other referenced and applicable codes.

Fire alarm and detection systems – Provide plans in accordance to AFPC Volume 1 and 2, NFPA 72 and all other referenced and applicable codes.

***Automatic/manual extinguishing** – Provide plans in accordance to AFPC Volume 1 and 2, NFPA 10, International Mechanical Code and all other referenced and applicable codes in regard to portable extinguishers and commercial kitchen hoods.

***Egress, Exits and Illumination** – AFPC Volume 1 and 2 and all other referenced and applicable codes in regard to exit access, number of exits and discharge detail.

***Water supplies and distribution systems** – Provide fire protection and water supply plans in accordance to the AFPC, Volume 1: Section 508, Appendix B and C, NFPA, and all other referenced and applicable codes including the City of Russellville, City Corporation and Russellville Fire Department agreements as defined in City Corporation Standard Specifications and Details and Policies and Procedures for Extensions of the Water and Wastewater Facilities.

Hazardous materials – Provide information in accordance to AFPC Volume 1: Chapter 27, DOT and all other referenced and applicable codes. Indicate whether the project will handle, contain or involve the use of hazardous materials in any form. Provide a chemical inventory with quantities.

Key box location (Knox Co.) – AFPC Volume 1: Section 506 and all other referenced and applicable codes. For the purpose of fire department emergency access and applicable to projects with facilities that contain automatic alarm or detection systems, sprinkler systems or specific life safety issues as determined by fire official.

***Premises identification** – AFPC Volume 1: Section 505 and all other referenced and applicable codes. 6" approved letters, legible and visible from street or road fronting property.

Fire apparatus access – AFPC Volume 1: Section 503, Appendix D and all other referenced and applicable codes in regard to fire access roads, fire lanes, turning radius, gate and barricade access.

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For further information contact the City of Russellville Fire Department Fire Prevention Bureau
@ **479-968-1870**.